



### INDEPENDENT STUDY LEARNING CONTRACT

BSPH in Environmental Health Sciences

**Students must complete this form and gain approval before they can be enrolled in ENVR 593.** This form must be [submitted here](#) by last day of classes Spring semester, if the practicum will be done Summer semester. If you will complete your practicum **Fall or Spring semester, this form must be submitted two weeks before the first day of the semester.** This form must be completed and approved before beginning job responsibilities for the practicum for it to count for the ENHS culminating experience requirement. Contracts will generally be reviewed within a week of receipt. If approved, the ESE Academic Coordinator will register students and email them to confirm approval. **Note:** If edits or changes are needed, students will be notified and asked to resubmit within one week.

Before uploading this contract, please save with the following naming convention.  
To be reviewed the document must be labeled correctly.  
**Last Name, First Name – Course Number – Year – Semester**

#### STUDENT INFORMATION

<b>Name:</b>  <b>PID:</b>  <b>UNC Email:</b>  <b>Major:</b>	<b>Preceptor Name:</b>  <b>Preceptor Email:</b>  <b>Site Name:</b>  <b>Site Address:</b>
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#### COURSE INFORMATION

A member of the ESE faculty will serve as Practicum Faculty Mentor and will have primary responsibility for grading the practicum report. Register for ENVFR 593 under this faculty member's section number.

<b>Semester:</b> Fall                      Spring Summer I                Summer II	<b>Year:</b> .	<b>Credit Hours:</b> 1        2        3  <i>*Initial to confirmed the credit hours listed here match student's registration</i>
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#### SELECT THE COURSE YOU ARE ENROLLED IN:

ENVR 593. Undergrad Practicum in Environmental Health Sciences (1-3 cr)\*

*\*ENVR 593 is a variable credit course (1-3 credits), but 3 credits are required for the class to count as your culminating experience.*

#### INSTRUCTOR OF RECORD/DIRECTOR OF UNDERGRADUATE STUDIES

<b>Name:</b>  <hr style="border: 0; border-top: 1px solid black; margin-top: 20px;"/> <i>Instructor of record</i>	<b>Email:</b>
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## **COURSE REQUIREMENTS**

This contract should be created collaboratively with the student and site preceptor and provide an overview of the expected activities to be conducted during the practicum. During the semester in which the student is enrolled in ENVR 593, they will develop and submit a practicum report based on the activities of the practicum. Deviations from this contract should be updated and documented to the extent possible by the site preceptor and student. Students are expected to devote at least three hours of work per week for each unit of credit (e.g., 9 hours/week if 3 credit hours)

1. Summary (min of 250 words). Generally describe your proposed project, including the activities you will be engaged in and the skills you will utilize and/or develop. Briefly describe how the practicum addresses your academic and career goals:

2. Provide a description of the practicum location. What is the work that the organization does in the field of environmental health that would justify it as an appropriate site for a practicum? Include information about the organization as a whole and the specific unit you'll be working in:

3. Provide a short description of your practicum preceptor that includes a description of their environmental public health experience and background. Describe what their current position is at the organization:

4. Provide a detailed work plan with time estimates and estimated completions dates next to each task. Plan should include hours worked per day and days per week.

5. Provide a description of any products (if applicable) that will be produced during this practicum:

6. Include a description of environmental health related activities that the student will participate in outside their daily responsibilities (meetings, trainings, etc.):

7. List the experiences, opportunities, activities the student may participate in while working with this organization:

**PRECEPTOR AND STUDENT RESPONSIBILITIES:** I have read the requirements expected of the preceptor, agree to undertake these responsibilities, and will abide by the Honor Code’s responsibilities of faculty.

Preceptor \_\_\_\_\_ Date \_\_\_\_\_

I have read the requirements expected of the student, agree to undertake these responsibilities, and will abide by the Honor Code’s responsibilities of students.

Student \_\_\_\_\_ Date \_\_\_\_\_

**INDEPENDENT STUDY COORDINATOR/DIRECTOR OF UNDERGRADUATE STUDIES**  
This application for Independent Study has been reviewed. The proposal is:

APPROVED AS IS      NOT APPROVED (provide rationale)

Rationale:

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*Independent Study Coordinator/Director of Undergraduate Studies*      *Date*

Retention: This contract is to be retained for a minimum of four years.

**Last update: 24 June 2024**