

Independent Study Learning Agreement
MPH Program

Student Information

Name: _____
 Last First M.I.

Email: _____ Phone: _____

PID: _____ Current Cumulative GPA: _____

Department: _____ Degree Program: _____

Year: _____
 First Yr Grad Second Year Grad or Beyond

Information about Instructor of Record

Name: _____
 Last First M.I.

Title: _____

Department: _____

Address: _____

Email: _____ Phone: _____

*Faculty members are restricted to no more than two undergraduate students per semester or summer session.
Graduate students may pursue no more than 6 independent study credits during a semester.*

Course Information

Select independent study course number and add faculty instructor's section number:

Course #: _____. Section #: _____

Term/Year: Fall _____ Spring _____ Summer _____

No. of Credits: _____

Hours/wk: _____ Exam/Project date/time: _____
Students are expected to devote at least three hours of independent study work per week for each unit of credit (e.g., a minimal of 9 hours per week, if 3-credit hours).

As the independent study instructor, please describe the plan for meeting regularly with the student:

Purpose of the independent study

Please provide a brief overview of the independent study by describing its rationale and purpose (e.g., who will be involved, what will this independent study accomplish, and the public health significance of your work).

Learning Objectives

By the end of the semester, the student will:

- Objective 1 _____
- Objective 2 _____
- Objective 3 _____

Work Plan (100 words)

Please use the space below to describe how the student will carry out the learning project. (e.g., What logical sequence will the student follow? What step-by-step procedure will the student develop to complete the study?)

Timeline and Key Dates

Please use the table below to list appropriate tasks and deliverables that the student will be expected to complete during the independent study.

Date	Assignment/Deliverable

Assessment

Please describe the criteria for assessing student performance (e.g. % of course grade based on each requirement) including final examination (or alternate format).

Roles and Responsibilities

Please add to these lists as necessary:

Student

- Maintains a work schedule agreed upon with the independent study director
- Adheres to department/university standards, policies, and procedures including personal conduct, Honor Code, and attendance
- Regularly meets with the independent study director to discuss the progress of the independent study and receive support, guidance, and feedback
- Satisfactorily completes activities and deliverables outlined on the independent study learning contract

Independent Study Director

- Assists in the development of mutually agreed upon learning objectives to be achieved during the independent study
- Develops a realistic project scope and timetable with the student
- Approves the learning contract
- Meets regularly with the student to provide him/her with guidance, direction, and feedback

Agreement and Signatures

<i>Student Signature</i>	<i>Date</i>
<i>Independent Study Instructor of Record</i>	<i>Date</i>
<i>Associate Dean, Master's Degree Programs</i>	<i>Date</i>

Submission of Learning Contract

Date Received by Student Services: _____

Processed by: _____

Date Course Added by Student Services: _____