



## Durham County Department of Public Health Hub 2024

### How to apply:

**If you are applying to multiple positions, please do not apply until you have ALL cover letters written and ready to upload for each position.**

*All application materials (application form and faculty evaluation) are due Wednesday, February 14, 2024.*

1. Fill-out the [online application form](#) and upload the materials below to the form:
  - o Cover letter for *each position* you are applying (*If applying to multiple positions for the four Zambia Hub opportunities, please write a cover letter for each position*)
  - o CV/Resume (*If applying to multiple positions, only upload it once*)
2. Faculty Evaluation: Please identify a UNC Gillings faculty member who is able to evaluate you on the specific skills listed in the position description(s) you are applying for. Please tell the faculty member which position(s) you are applying for.  
*If applying to multiple positions, the faculty member only needs to complete one evaluation form (they will evaluate you for all your positions on one form).*  
Send the Faculty Evaluation Form link to the faculty member:  
[https://unc.az1.qualtrics.com/jfe/form/SV\\_8oH0qYscGw5zoIE](https://unc.az1.qualtrics.com/jfe/form/SV_8oH0qYscGw5zoIE)

Questions? Please email Naya Villarreal at [naya@unc.edu](mailto:naya@unc.edu).

<b>Name of Organization</b>	Durham County Department of Public Health
<b>Organization Address</b>	414 E Main St Durham, NC 27701
<b>Organization Description</b> (Brief)	the Durham County Department of Public Health (DCoDPH) is responsible for public health programs for the entire community. Major services include education, communicable disease control, maternal and child health services, dental health, laboratories, and vital statistics. The Department also regulates sanitation in food-handling establishments, monitors solid waste disposal and conducts disease prevention programs. Regional and local efforts are also being directed towards bioterrorism, disaster preparedness and pandemic response.
<b>Name and Title of Preceptor</b>	Savannah Carrico, public health epidemiologist
<b>Preceptor Experience and Education</b> (Provide your professional background and describe any experience working with students). Preceptor qualification requirements include: <ul style="list-style-type: none"><li>- At least five years of full-time,</li></ul>	Savannah Carrico: Graduated with MPH in 2017. Worked as an epidemiologist for 6 years full-time; 3.5 years at the state and 2.5 years at Durham County.



professional public health experience; OR - A graduate degree in public health or a related field and at least two years of full-time, professional public health experience.	
<b>Preceptor contact information</b> (email, phone)	scarrico@dconc.gov 919-251-1578
<b>Preference for contact</b>	<input checked="" type="checkbox"/> Email <input type="checkbox"/> Phone
<b>Ideal start date</b> (the earliest start date for students is May 13, 2024)	May 13, 2024
<b>Ideal end date</b> (students must complete their hours by August 16, 2024)	August 16, 2024
<b>Paid work/Compensation for work</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Range of funding available</b> (hourly or total). Please note that Gillings Global Health can provide some funding to students.	\$4,000
<b>Opportunity to handle quantitative data</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Description of the Proposed Practicum</b> (Describe the work experience and/or project: context, health problem, population)	The student would be responsible for assisting the Population Health Division with their 2023 Community Health Assessment Writer's Celebration, planning and conducting key interviews with community partners, and assisting with the Partnership for a Healthy Durham 20th Anniversary. These opportunities will build upon work that previous students have completed and is part of a larger project that closely examines the funding allocation amongst local nonprofits and other community-based organizations in Durham County. Ultimately, the findings presented by this student will be used to advocate for more equitable funding for Durham County organizations.
<b>Benefit to student</b> (How will this placement be of interest and benefit to a student?)	The student will engage in community engagement, project coordination, time management, project management, relationship building, and qualitative data analysis. The Population Health team focuses on building racial and health equity and maintains strong relationships with community partners, exposing the student to a wide network of public health professionals.
<b>Roles and Responsibilities of the student</b>	Assist the Population Health Division in gathering information from key partners in the community related to equitable funding opportunities. The student would be responsible for assessing which organization applied for funding, from which funders, and over what time period. The student will also assess impact of the community-wide efforts by analyzing population level data.  Assist with qualitative data collection and analysis from community listening sessions that will contribute to 2025-2027 community health improvement plans.



	<p>The intern would facilitate and conduct interviews with Partnership for a Healthy Durham (PHD) members to capture how the Partnership has evolved and how the coalition has impacted the landscape of health in Durham. Key areas of interest for longstanding members include: why the Partnership was formed, what the initial mission was and how that has evolved, and how being a part of the Partnership has impacted their work. For those who joined later, areas of interest include: people's experiences with the Partnership and how it has impacted their work. The student's qualitative data collection and analysis will be used to apply for future funding opportunities and advocate for the continuation collective impact models.</p> <p>Lead planning the Community Health Assessment Writers' Celebration in June. Subject matter experts throughout Durham engage in a collaborative writing process. The student will be responsible for coordinating a celebration for the writers' efforts throughout the project. Much of their tasks would focus on identifying a location (preferably MWBE) and time, send invitations, assist with distributing gifts, and finding meaningful ways to celebrate the writers' work and collect stories about the impact of their work.</p> <p>The intern will also support the Partnership's 20th anniversary celebration activities.</p>
<b>Skills and Experience Required</b>	<p>Graduated from a four year college or university in public health or other related field. One year completed of a Masters' in Public Health (MPH) program.</p> <p>Skills: Microsoft excel, excellent written and verbal communication skills, knowledge of health equity principles.</p>
<b>Expected Outputs</b> (Practicum experience must yield at least two student-generated, practical work products (e.g., project plans, grant proposals, training manuals or lesson plans, surveys, memos, videos, podcasts, presentations, spreadsheets, websites, photos with accompanying explanatory text, or other digital artifacts of learning), produced for the practicum site's use and benefit, that demonstrate attainment of five <a href="#">CEPH MPH Foundational Competencies</a> )	<p>The student will design and present a visual product of the themes and qualitative data analysis from key informant interviews using PowerPoint or video.</p> <p>Create a presentation for potential use with Partnership member, elected official, and philanthropist audiences. The presentation will highlight assets and gaps in programs and funding opportunities.</p> <p>Design a survey for CHA writers intended for quality improvement of the CHA writing process.</p> <p>Managing logistics for the writers' celebration offers experience</p>



	<p>with project planning, collaboration, budgeting, and client relationship retention.</p> <p>Design posters and materials, and fill in logistical gaps as needed for the Partnership's 20th anniversary.</p>
<b>NOTES</b> (Your opportunity to add anything else.)	

*Please return to Naya Villarreal, Global Health Associate Director*  
*Email: [globalsolutions@unc.edu](mailto:globalsolutions@unc.edu)*