

Student Academic Complaints Process –MPH@UNC

1. Please attempt to resolve your issue with individuals closest to the concern (individuals at the beginning of the list, numbers 1 and 2) before moving to next supervisory individuals on the list.
 - a. If you find that your concern is not resolved after contacting individuals at the beginning of the list, you may proceed down the list and include individuals in a more supervisory role. Students who include multiple senior level individuals on their initial correspondence will be encouraged to first attempt to resolve the issue directly with their instructor or faculty/staff closest to the issue.
2. Please include your PID, concentration and other logistical information on any written correspondence.
3. If students have not received a response within about 3 business days, please feel free to follow up.
4. If your concern involves one of the individuals on the list, your academic coordinator will be helpful in advising an appropriate person to address your concern.

For situations involving any **MPH core** course-specific curricular concerns:

(Ex: Course(s), Exams, Grading, Classroom Management, Classroom Instruction)

1. Instructor/TA or the person(s) with whom you perceive a concern
2. Course Lead, if the instructor is not the course lead
3. MPH Core Course Coordinator – Dr. Karin Yeatts, kyeatts@unc.edu
4. Assistant Dean of Master's Degrees – Dr. Dana Rice, danarice@unc.edu
5. Senior Associate Dean of Academic Affairs – Dr. Laura Linnan, linnan@unc.edu

For general situations involving **concentration** course-specific curricular concerns:

(Ex: Course(s), Exams, Grading, Classroom Management, Classroom Instruction)

1. Instructor/TA or the Person(s) with whom you perceive a concern
2. Course Lead, if Instructor is not the course lead
3. Concentration Lead
4. Department Chair
5. Assistant Dean of Master's Degrees – Dr. Dana Rice, danarice@unc.edu
6. Senior Associate Dean of Academic Affairs – Dr. Laura Linnan, linnan@unc.edu

For situations involving a **personalized concern** that impacts a student's participation in the course or the MPH program:

Administrative Process Issue: (Ex: Paperwork, Transfer Credits, Incompletes, etc.)

1. Academic Coordinator and/or Faculty Mentor
2. MPH@UNC Program Coordinator – John Sugg, johnsugg@unc.edu
3. Director, MPH Program – Karla Townley-Tilson, kttilson@unc.edu
4. Assistant Dean of Master's Degrees – Dr. Dana Rice, danarice@unc.edu
5. Senior Associate Dean of Academic Affairs – Dr. Laura Linnan, linnan@unc.edu

Personal Issue: (Ex: Student Conflict Resolution, Academic Advising, Faculty Mentoring, Bias Incidents (will add Associate Dean for Inclusive Excellence related issues))

1. Academic Coordinator and/or Faculty Mentor
2. Senior Executive Director of Academic Advising and Student Affairs – Greg Bocchino, bocchino@unc.edu
3. Associate Dean of Student Affairs – Charletta Sims Evans, simsevans@unc.edu
4. Associate Dean for Inclusive Excellence – Kim Ramsey-White, whitek22@unc.edu

Not sure who your Academic Coordinator or Concentration Lead is? They can be found here at these links: [Academic Coordinator List](#); [MPH@UNC Concentration Leads List](#)

If you have feedback you'd like to share, and have already tried to above channels, and/or have significant concerns about a bias-related event you need to share confidentially, please complete this form: [Student Feedback and Equity Concerns Form](#)

Updated 8/8/2023