Global Women’s Health Qualitative Research Assistant
(6-15 hrs per week | $25-28 per hour)

Position Summary

The UNC Global Women's Health (GWH) division is a unique group of clinicians, researchers, and public health professionals working to improve women's lives in the world's poorest countries. Driven by outcomes and intensely practical, we are not afraid to go after big problems (e.g., maternal mortality, HIV/AIDS in women and children, cervical cancer). We believe that big problems can be solved and have active research and implementation projects in several countries, including Malawi, Kenya, Zambia, and South Africa. Our ultimate purpose is to make discoveries and implement programs that will substantially and measurably improve the health of women living in the world’s poorest countries.

We are seeking a Qualitative Research Assistant/Associate with experience in qualitative research – coding, analyzing and interpreting qualitative data (in-depth interviews (IDIs) and focus group discussions (FGDs), and strong academic writing skills. The candidate will support data analysis and write up of qualitative data from a study investigating the acceptability of self-administered treatment for HPV & cervical precancer treatment among women in low and middle-income countries.

The Qualitative Research Assistant/Associate will:
- Support coding and analysis of qualitative data, including IDIs and FGDs using NVivo software
- Analyze & interpret qualitative data independently or collectively
- Write summary reports of key themes from qualitative data analyzed
- Take a key role in supporting interpretation and manuscript preparations with investigators
- Develop diagrams, figures, and other data visualization graphics for the research project and related presentations
- Drafting small grant sections or supporting documents for NIH and other grant mechanism submissions
- Provide proofreading services and general editing of grant documents
- Track and accurately log time spent on the project for billing purposes
- Participate in weekly team meetings as needed, and work collaboratively with other team members

This position is available immediately but can start as late as August 15th 2023 through the 2023 – 2024 academic year with possibility of extension. The position will offer $25-$28/hour, depending on education and experience with opportunity for co-authorship in published manuscripts.

Education

The position should have a minimum of a bachelor’s in public health or social sciences (or equivalent) with previous experience with qualitative data collection and analysis using NVivo. Preference for master’s or PhD students or equivalent.

Qualifications & Experience Requirements

Ideal candidates for this position should be passionate about women’s health, public health and HIV research, are self-motivated and driven, have excellent organization and qualitative writing skills. Candidates with prior qualitative academic publications will be given preference.

Application Instructions

Interested applicants should email a cover letter, resume, and two writing sample to Hannah Prentice-Dunn (hannahpd@unc.edu), Project Director for Cancer Prevention & Control by July 15th, 2023.