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Welcome from Chairs

- *Chairs have been attending workgroup meetings*
- *They thank everyone for their progress and thoughtful discussions*

Workgroup Updates

- Action Item #10
 - *Developing a method to audit syllabi*
 - *Considering an analysis of recommended readings to ensure a diverse group of authors and perspectives*
 - *To employ the audit, they will create a priority list ranked by the number of students in the course*
 - *Workgroup will provide the committee with the number of syllabi they have been able to audit by the end of the spring semester*
 - *The group hopes to then provide a self-audit tool for faculty to utilize after the workgroup has disbanded*
 - *This will be based off of currently available audit tools*
 - *There is also discussion of an audit tool being created at the school-level*
 - *Chairs will ask for more information on this at the next IE Committee meeting*
 - *Please email recommendations for syllabus equity to Blake Rushing and Ximena Bustamante*
- Action Item #14
 - *Application fee waiver has been implemented for PhD applications*
 - *Discussed providing a fee waiver for MPH application fees; however MPH is a School-wide program so this would need to be a Gillings-wide initiative*
 - *The group had questions on whether or not there were any financial barriers to the PhD visit day*
 - *At the moment no – travel, lodging and food is provided to candidates*
 - *However, this funding is not stable*
 - *The group would like to find a way to ensure this funding is provided each year*
 - *Once secured, the group would like to advertise this to prospective students*
- Action Item #15
 - *The group would like to add protection measures for junior faculty members, students, and staff who report non-equitable behavior*
 - *Committee discussed the micro-aggression reporting tool which is anonymous*
 - *More information needed about how the tool operates*
 - *Tool should be more widely shared and its use encouraged*
 - *The group will also focus on finding and sharing DEI training opportunities with the department faculty and staff*

DEI Training at Faculty Retreat

- *The committee has been offered 60 minutes at the Faculty Retreat on May 8th to provide a DEI training*

- *Delisha will share Tepeyac's "Menu of Engagement" with Melinda and explore pricing options*
- *Goal: Provide an activity that involves intentional participation from all the group members*
- *Please reflect on what this training could be and send ideas/suggestions to Delisha Stewart*