Welcome from Chairs
- Chairs have been attending workgroup meetings
- They thank everyone for their progress and thoughtful discussions

Workgroup Updates
- Action Item #10
  - Developing a method to audit syllabi
    - Considering an analysis of recommended readings to ensure a diverse group of authors and perspectives
  - To employ the audit, they will create a priority list ranked by the number of students in the course
    - Workgroup will provide the committee with the number of syllabi they have been able to audit by the end of the spring semester
  - The group hopes to then provide a self-audit tool for faculty to utilize after the workgroup has disbanded
    - This will be based off of currently available audit tools
    - There is also discussion of an audit tool being created at the school-level
    - Chairs will ask for more information on this at the next IE Committee meeting
    - Please email recommendations for syllabus equity to Blake Rushing and Ximena Bustamante
- Action Item #14
  - Application fee waiver has been implemented for PhD applications
  - Discussed providing a fee waiver for MPH application fees; however MPH is a School-wide program so this would need to be a Gillings-wide initiative
  - The group had questions on whether or not there were any financial barriers to the PhD visit day
    - At the moment no – travel, lodging and food is provided to candidates
    - However, this funding is not stable
  - The group would like to find a way to ensure this funding is provided each year
    - Once secured, the group would like to advertise this to prospective students
- Action Item #15
  - The group would like to add protection measures for junior faculty members, students, and staff who report non-equitable behavior
    - Committee discussed the micro-aggression reporting tool which is anonymous
    - More information needed about how the tool operates
    - Tool should be more widely shared and its use encouraged
  - The group will also focus on finding and sharing DEI training opportunities with the department faculty and staff

DEI Training at Faculty Retreat
- The committee has been offered 60 minutes at the Faculty Retreat on May 8th to provide a DEI training
• Delisha will share Tepeyac’s “Menu of Engagement” with Melinda and explore pricing options
• Goal: Provide an activity that involves intentional participation from all the group members
• Please reflect on what this training could be and send ideas/suggestions to Delisha Stewart