AV Instructions – Rosenau Hall 101 Conference Room

For assistance, contact Audio Visual Services:
(919) 966-6536, Rosenau Hall 232

To Power On the Wall Monitor:

- Press the **ON** button on the wall-mounted **Control Panel**.

To View the PC Image:

- Press the "**PC**" button on the **Control Panel** to view the PC image on the wall monitor.
- Use the **Wireless Keyboard** and **Mouse** to operate the computer.
- Sign in on the computer using your UNC Onyen and password.
- Use the **USB ports** (located in the center of the conference table) to load your slides.
- Use the **Volume Control** on the **Control Panel** to adjust the audio level.

To View a Laptop Image:

- If necessary, use the power outlets in the center of the conference table to power the laptop.
- Connect the **HDMI cable** (located in the center of the conference table) to your laptop.
- Press the "**Laptop**" button on the **Control Panel** to display the laptop image.
- Use the **Volume Control** on the **Control Panel** to adjust the laptop audio level.

To View the Wireless Display:

- Press the "**Wireless**" button on the **Control Panel**;
- Follow the instructions for installing and connecting the **VIA app**.
- If audio is needed, use the **Volume Control** on the **Control Panel** and the separate volume control within the **VIA app** to adjust the audio level.

To Connect to a Zoom meeting:

- This room is equipped with a wall-mounted camera and a ceiling-mounted microphones to use for remote conferencing. The camera angle is set to a wide shot of the conference table and the ceiling microphones are set to a fixed audio level.
- Click the **Zoom icon** on the PC desktop and sign in to Zoom using your UNC Onyen and password.
- Click the "**Meetings**" tab in the Zoom client to select and start your Zoom meeting.
- Use the volume knob on the **Control Panel** to adjust the PC audio level.

To Power Off the LCD Projector:

- Press the **OFF** button on the **Control Panel** to turn off the **Wall Monitor.**