

# **Naya Eliza Villarreal, MPH**

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## **SUMMARY OF QUALIFICATIONS**

- Successful implantation of programs and services for undergraduate and graduate students (global health fellowship programs, Peace Corps + Public Health Events and International Student Support Pod) with 9+ years of experience
- Experienced global public health program coordinator in program management, practice-based global health education experiences and formal master of public health education.
- Adept user of software/technology including: ConnectCarolina, Qualtrics, iContact, Microsoft Office products, Adobe products, WebAdmit and WordPress
- Strategic thinker, quick learner, dedicated, responsible, competent, friendly and ethical
- Spanish proficiency – intermediate speaking and reading comprehension

## **EDUCATION**

**Master of Public Health**, International Health, Emphasis in Program Management, January 2012  
Boston University School of Public Health

**Bachelor of Arts**, Political Science, Emphasis in American Politics, April 2005  
University of California Los Angeles

## **EXPERIENCE**

**Gillings Global Health Associate Director**, Research, Innovation and Global Solutions, UNC  
Gillings School of Global Public Health, January 2020 – Current

- Develop and manage processes for global internships and fellowships for entire School of Public Health
- Contribute to strategic planning process, implementation activities, achievements, and report progress on the Gillings' global health strategy
- Locate, develop, and cultivate partnerships in global health
- Develop and administer support structures and services for international students
- Liaise with the Office of International Students and Scholars Services on understanding visa policies and compliance measures
- Co-lead Gillings International Student Support Pod to provide a safe space for international students to build community
- Provide counsel to School of Public Health students and prospective students concerning global public health
- Manage logistics for donor related travel funding awards
- Collaborate with Advancement and Communications on strategies, stories, and fundraising for student global experiences and other support/visibility for global health at Gillings
- Assist the campus in hosting school-wide events and seminars for international visitors
- Monitor student travel registry for SPH; work with the office of the vice provost for global affairs to rectify any student travel issues
- Editor for This Week in Global Health electronic newsletter
- Lead the design of the Global Health web portal and social media
- Supervise three graduate research assistants for the Solutions unit
- Advisor to Student Global Health Committee and Carolina Doctors Without Borders

- Manage the Residential Graduate Certificate in Global Health
- Develop surveys, metrics and data collection for global health program evaluation
- Identify priorities, actions, and support needs from the Solutions office
- Represent the Solutions unit at UNC Chapel Hill global health campus events and internship partner events
- Advise Enrollment Content Coordinator at School of Public Health on global health and international student recruitment
- Review applications and render admissions decisions for MPH in Global Health
- Lead the design and maintenance MPH practicum webpage and practicum opportunities database

**Program Coordinator**, Research, Innovation and Global Solutions, UNC Gillings School of Global Public Health, May 2017 – December 2019

- Manage logistics for global health focused fellowships for entire School of Public Health
- Administer seven schoolwide travel awards totaling over \$75,000 in awards
- Plan and manage student global health fellowship and internship programs
- Cultivate relationships with potential new global health fellowship partners for student internship and fellowship opportunities
- Design a global guarantee program for MPH students to have a funded global experience
- Manage data collection and program evaluation summaries for annual Solutions unit report
- Organize school-wide events and seminars for international visitors
- Supervise two graduate research assistants for the Solutions unit
- Web content manager for 50+ global health webpages
- Respond to e-mail requests for assistance in securing information about global health studies, activities, internship opportunities, job opportunities, and international travel
- Provide counsel to School of Public Health students and prospective students concerning global public health
- Editor for This Week in Global Health electronic newsletter
- Monitor student travel registry for School of Public Health
- Draft letters, presentations, and other communications for Solutions unit
- First-point of contact for public health students interested in global health at the School of Public Health
- Review applications and render admissions decisions for MPH in Global Health
- Recruitment of prospective and admitted students at SOPHAS Virtual Fairs, information sessions, open houses, and admitted student days
- Manage the Residential Graduate Certificate in Global Health
- Co-creator and editor of Public Health Behind the Scenes podcast
- Liaison for the School of Public Health to the Office of International Students and Scholars Services
- Advisor to Student Global Health Committee and GlobeMed student groups
- Content manager for Solution unit's social media Twitter and Facebook account
- Advise Enrollment Content Coordinator at School of Public Health on global health and international student recruitment
- Represent the Solutions unit at UNC Chapel Hill global health campus events and internship partner events

**Program Coordinator**, Gillings Global Gateway™, UNC Gillings School of Global Public Health, October 2014-May 2017

- Manage logistics for global health focused internships for entire School of Public
- Represent the Gillings Global Gateway at internship partner events
- Manage data collection and program evaluation summaries for annual Gillings Global Gateway report
- Organize school-wide events and seminars for international visitors

- Supervise graduate research assistants and undergraduate assistants for the Gillings Global Gateway
- Web content manager for Gillings Global Gateway webpages
- Respond to e-mail requests for assistance in securing information about global health studies, activities, internship opportunities, job opportunities, and international travel
- Provide counsel to graduate students and prospective students concerning global public health
- Provide content for This Week in Global Health electronic newsletter
- Monitor student travel registry for School of Public Health
- Draft letters, presentations, and other communications for the Gillings Global Gateway leadership
- Co-creator and editor of Public Health Behind the Scenes podcast

**Administrative Assistant**, Office of Global Health & Research and Innovation Solutions, UNC Gillings School of Global Public Health, June 2012-October 2014

- Manage logistics for global health focused internships for entire School of Public Health
- Monitor, reconcile and report account status using Infoporte for the Office of Global Health
- Identify budget issues to address with the Finance Director for the School of Public Health
- Plan and manage student global health internship programs
- Coordinate the development of potential new student internship partner opportunities
- Represent the Office of Global Health at UNC Chapel Hill campus events and internship partner events
- Manage data collection and program evaluation summaries for annual Office of Global Health report
- Organize school-wide events and seminars for international visitors
- Supervise graduate research assistants and undergraduate assistants for the Office of Global Health
- Web content manager for Office of Global Health & Research and Innovation Solutions
- Respond to e-mail requests for assistance in securing information about global health studies, activities, internship opportunities, job opportunities, and international travel
- Provide counsel to graduate students and prospective students concerning global public health
- Provide content for This Week in Global Health electronic newsletter
- Monitor student travel registry for School of Public Health
- Draft letters, presentations, and other communications for the Office of Global Health & Research and Innovation Solutions
- Manage schedules and meeting coordination for senior faculty and school leadership personnel: Associate Dean for Global Health, Associate Dean for Research, Managing Director of Research and Innovation Solutions, Gillings Executive in Residence, and Gillings Professors
- Coordinate faculty travel arrangements and assist with student travel arrangements

**VOLUNTEER EXPERIENCE**

**AmeriCorps**, Case Management for Adult Medicine, Martha Eliot Health Center, Massachusetts, September 2009-August 2010

- Met individually with low-income patients assessing their needs and provided information and referrals to a variety of social services available in the Boston area
- Provided assistance to asthma and diabetic patients for Quality Initiative Program by analyzing patient data via Excel spreadsheets
- Scheduled appointments and worked with doctors to track and maintain patients in adherence with their specific health plan

**United State Peace Corps**, Integrated Education Volunteer, Bolivia, May 2006 – September 2008

- Tested at Spanish proficiency level of “Intermediate High”
- Planned and conducted educational sessions at three local schools promoting health and hygiene through puppet shows and storytelling
- HIV/AIDS Education Seminar Program for Integrated Education Volunteers in Bolivia

- Established project implementation team to include two volunteers and a local nurse
- Planned monthly seminars, implemented delivery of sessions, obtained feedback to gain lessons, and employed continual quality improvement of this project effort
- Completed a community library project, involving coding all books, organization of library, training a librarian and promotion/sustainability of the new library.
- Collaborated with DEFAR, a local NGO, to establish a town-wide organic trash collection program. Visited local schools and presented a workshop teaching students the differences between organic and inorganic trash. Expected to reduce the town trash by 40%.
- Facilitated teacher training workshops (10-15 participants) on participatory teaching strategies and self-esteem in the classroom
- Extended service to work with the non-profit organization, Instituto para el Desarrollo Humano-Programa SidAccion, promoting HIV/AIDS prevention in the city of Santa Cruz
- Completed three months of one-year extended service with the organization. Peace Corps Bolivia program was suspended three months into extended service year due to security purposes and all volunteers were evacuated from the country.

**Support for International Change, HIV/AIDS Education and Prevention Volunteer, Tanzania, September 2005-December 2005**

- Volunteered and lived with families in rural Tanzania educating the local population about the transmission and prevention of HIV/AIDS
- Trained 10 Peer Health Educators for local schools to continue to promote HIV/AIDS awareness and prevention on a daily basis
- Organized and conducted a Community Day for local district members to receive free HIV/AIDS testing and counseling; 170 people were tested
- Met with four local HIV+ patients to better understand the needs of the HIV+ population and to receive feedback regarding teaching curriculum and technique

**TEACHING EXPERIENCE**

SPHG 701: Leading from the Inside Out, Spring 2021

**CURRENT COMMITTEES**

MPH Program Coordinator, Search Committee, UNC Gillings School of Global Public Health  
 Academic Coordinator, Search Committee, UNC Gillings School of Global Public Health  
 Campus Representative, Consortium of Universities for Global Health  
 Triangle Global Health Annual Conference Planning Committee, Triangle Global Health Consortium

**MEMBERSHIPS**

Member, NAFSA: Association of International Educators  
 Member, Global Health Program Advisory Committee, Consortium of Universities for Global Health  
 Member, Inclusive Excellence Committee, UNC Gillings School of Global Public Health  
 Member, UNC International Student and Scholars Advisory Committee  
 Member, Triangle Global Health Consortium

**RECENT TRAININGS**

Inclusive Classrooms Summer Symposium: Decolonizing Learning Spaces, UNC Gillings School of Global Public Health  
 Coach Approach Training, UNC-Chapel Hill  
 Health, Safety, and Security Workshop for International Programs and Initiatives, Consortium of Universities for Global Health  
 Racial Equity Workshop Phase I and II, Racial Equity Institute, LLC  
 Groundwater Training, Racial Equity Institute, LLC  
 Undocu Training, UNC-Chapel Hill  
 HAVEN Training, UNC-Chapel Hill  
 SafeZone Training, UNC-Chapel Hill

Mental Health First Aid, The Behavioral Healthcare Resource Program, UNC School of Social Work  
American Heart Association Heartsaver CPR Training, South Orange Rescue

