



## Fair Practice and Program Information

### Accreditation Status of Program and Sponsor Institution

Sponsor	Accreditation Status
UNC Gillings School of Global Public Health 170 Rosenau Hall CB #7400 135 Dauer Drive Chapel Hill, NC 27599-7400 919-966-3215 sph.unc.edu	Re-accreditation in October 2017 by the Council on Education for Public Health (CEPH), accreditation current through December 31, 2024.  Council on Education for Public Health 1010 Wayne Avenue, Suite 220 Silver Spring, MD 20910 202-789-1050 ceph.org
MRT-TI	Accreditation Status
Carolina Global Breastfeeding Institute Department of Maternal and Child Health Gillings School of Global Public Health University of North Carolina at Chapel Hill 422 Rosenau Hall CB# 7445 421 Pittsboro Street Chapel Hill, NC 27599-7445 919-966-0928 <a href="mailto:mrt-ti@unc.edu">mrt-ti@unc.edu</a>	The Mary Rose Tully Training Initiative is accredited by the Commission on Accreditation of Allied Health Education Programs ( <a href="http://www.caahep.org">www.caahep.org</a> ) upon recommendation of the Lactation Education Accreditation and Approval Review Committee.  Commission on Accreditation of Allied Health Education Programs 9355 113th St. N, #7709 Seminole, FL 33775 727-210-2350 <a href="http://www.caahep.org">www.caahep.org</a>

### Programmatic Essential Standards

Applicants must review the Programmatic Essential Standards document on the MRT-TI website. It is imperative that applicants have a solid understanding of the requirements of the program. The application requires a signature indicating that this document has been reviewed.

## **Admissions Policies and Practices**

### **Non-Discrimination Policy for Admission**

The MRT-TI admissions policies adhere to those of the University:

“The University is committed to providing an inclusive and welcoming environment and to ensuring that educational and employment decisions are based on individuals’ abilities and qualifications. Consistent with these principles and applicable laws, it is therefore the University’s policy not to discriminate on the basis of age, color, disability, gender, gender expression, gender identity, genetic information, national origin, race, religion, sex, sexual orientation or veteran status as consistent with the University’s Policy on Prohibited Discrimination, Harassment and Related Misconduct. No person, on the basis of protected status, shall be excluded from participation in, be denied the benefits of, or be subjected to unlawful discrimination, harassment, or retaliation under any University program or activity, including with respect to employment terms and conditions. Such a policy ensures that only relevant factors are considered and that equitable and consistent standards of conduct and performance are applied.”

The Equal Opportunity/ADA Office (100 E. Franklin Street, Unit 110, CB #9160, Chapel Hill, NC 27599-9160 or (919) 966-3576) has been designated to handle inquiries regarding the University's non-discrimination policies.

Please visit the following website for additional details: <https://policies.unc.edu/TDClient/2833/Portal/KB/ArticleDet?ID=132487#autoid-drq2r>

### **Disability Statement**

The MRT-TI is committed to providing reasonable accommodations to otherwise qualified students with disabilities, so long as such disabilities, as determined on a case-by-case basis, do not preclude the student from meeting the qualifications considered essential by the MRT-TI administration for successful completion of the educational objectives of its curriculum.

The University of North Carolina-Chapel Hill facilitates the implementation of reasonable accommodations, including resources and services, for students with disabilities, chronic medical conditions, a temporary disability or pregnancy complications resulting in difficulties with accessing learning opportunities. While the program can offer input, ARS/EOC will make the final determination. Please visit this website for information regarding information for applicants for admission: <https://ars.unc.edu/about-ars/policies> other applicable policies.

All accommodations for students are coordinated through the Accessibility Resources and Service Office. In the first instance please visit their website <https://ars.unc.edu/>, call 919-962-8300 or email [ars@unc.edu](mailto:ars@unc.edu). Please contact ARS as early in the semester as possible.

### **Early Registration and Admission Policy**

The application documents for the MRT-TI are posted on February 1<sup>st</sup> of each year. Applicants are informed of acceptance decisions by the end of May. The exception to this policy is for MSPH candidates, who are applying simultaneously to the UNC Masters in Public Health in Maternal and Child Health and MRT-TI Programs.

### **Admission Requirements and Procedure for Applying**

Admission to the MRT-TI is based on the information provided by the individual’s program application, unofficial college transcripts, personal statements, and two letters of recommendation. A masters or clinical degree is encouraged,

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students who are in such a degree program at the time of application are also considered. International students should contact the Program Director to determine what additional information/processes are required.

Applicants must be a recognized health professional as defined by the International Board of Lactation Consultant Examiners or the applicant must have completed their undergraduate degree as well as the following subjects at an accredited institution of higher learning:

- Biology
- Human Anatomy
- Human Physiology
- Infant Child Growth and Development
- Introduction to Clinical Research
- Nutrition
- Psychology or Counselling Skills or Communication Skills
- Sociology or Cultural Sensitivity or Cultural Anthropology

An applicant may still be considered for admission if one of the listed prerequisite classes has not been completed prior to the beginning of the program. It is expected that individuals in this situation provide evidence of enrollment in the remaining prerequisite class prior to beginning the MRT-TI and must show proof of successful completion. Failure to successfully complete the outstanding class will result in dismissal from the program.

Please visit [IBLCE.org](https://iblce.org) for details related to recognized health professionals and subject requirements. **It is imperative to recognize that transcripts submitted are reviewed only for application and admissions purposes, it is the responsibility of the student to ensure that their prerequisite classes meet the requirements for the IBCLC exam.**

Please reference the following link to the IBLCE Health Sciences Guide:

<https://iblce.org/wp-content/uploads/2017/05/health-sciences-education-guide.pdf>

Program applicants are also required to complete six subjects via continuing education and be issued certificates of completion for the following:

- Basic Life Support
- Medical Documentation
- Medical Terminology
- Occupational Safety and Security for Health Professionals
- Professional Ethics for Health Professionals
- Universal Safety Precautions and Infection Control

With the exception of Basic Life Support, MRT-TI provides the education and training for the remaining five subjects through Self Study Modules and Program Orientation materials. Continuing Education Units are awarded by the Friday Center upon program completion. Accepted applicants are required to complete American Heart Association Basic Life Support for Providers prior to beginning the program and must maintain certification for the duration of the program.

Interested applicants can view the program application on the MRT-TI website. Applicants are asked to review all relevant program documents listed on the website prior to application submission to include: Frequently Asked Questions, Fair Practice and Program Information, Essential Standards, and Application Process/Tuition and Fees documents.

## **Academic Calendar and Mandatory Webinars/Workshops**

Please reference the UNC Chapel Hill calendar, found on the University's [Registrar website](#) for dates such as registration, drop/add and university holidays. The Program runs from mid-August through mid-May and generally follows the UNC academic calendar. Due to the need to provide 300 clinical hours and 95 didactic hours, some flexibility is necessary to meet course requirements. The Program Director makes every effort to give students advanced notice of class requirements.

### **Pre-Orientation Webinars and Mandatory Workshops**

Accepted students are expected to participate in a pre-orientation webinar held in June. The purpose of this webinar is to address all the required paperwork and health/immunization requirements of the program. Accepted students will also be required to set up a virtual 1:1 with the Training Program and Accreditation Manager after the webinar to have an in-depth discussion about program requirements and clarify any information. Additionally, students are expected to attend a week-long orientation workshop held in mid-August immediately prior to the start of the semester and another 2-day workshop held immediately prior to the start of the spring semester. **Attendance at these workshops is mandatory**, and no exceptions will be made.

### **Policy on Advanced Placement**

MRT-TI students are required to take both MHCH 765 and 766 in succession, there is no option to test out of either class, and no other class may be taken in lieu of MHCH 765 and 766. At this time, no exceptions will be made.

### **Policy on Transfer of Credits**

All students are required to meet the prerequisites of the program as outlined in the Admissions Requirements and Procedure for Admission. Due to the unique structure of the program and the fluctuating content based on guest lecturer availability, no other course, program, or credit will be accepted in lieu of MHCH 765 and MHCH 766.

### **Policy on Experiential Learning**

Students are required to meet course requirements regarding experiential learning throughout the semester to receive full credit for the course. This includes but is not limited to receiving satisfactory reviews from clinical preceptors, participating, and contributing to in-class discussions, progressing through clinical competency phases at an acceptable pace, and presenting clinical case study presentations and research findings per course outline.

### **Tuition, Fees and Other Costs**

Applicants must review the Application Process and Tuition and Fees document on the program website prior to applying. Please note that the tuition amount varies based on the method by which a student enters the program and residency status. In addition to the tuition, all students pay a \$4000.00 clinical practicum fee and need to be aware there are additional costs as outlined within the Application Process and Tuition and Fees document.

### **Policies for Withdrawal from the Program and Refund of Fees**

There are specific policies and procedures to follow for withdrawal based on your student/employee status when you applied directly to UNC Chapel Hill. Refunding of tuition and fees is handled in accordance with UNC Chapel Hill policy or the Friday Center policy. Please visit <http://registrar.unc.edu/academic-services/withdrawals-cancellations/withdrawal-process/> or <http://fridaycenter.unc.edu/creditprograms/carolinacoursesonline/dropcancelwithdraw/> .

A student wishing to withdraw from the program must officially withdraw from course MHCH 765 or 766. In order to receive any refund from the University and from NCIPH, the student must withdraw before the "drop date" per University policies. The student must also notify the Program Director in writing and indicate the reason for withdrawal  
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(i.e., academic, medical, personal, financial, etc.). **Please note that the fees for the Criminal Background Check, lab coat and Drug Screen are nonrefundable. Refunds may be pro-rated to reflect costs associated with the summer and spring mandatory workshops and texts purchased through the program.**

The following are reasons for involuntary dismissal of a student (list is not all-inclusive)

- Does not meet clinical standards
- Is unsafe in the clinical area
- Is dishonest
- Is absent excessively
- Fails to comply with professional behavior policies
- Fraudulent marking or falsification of records
- Misuse of records or confidential information
- Engaging in any criminal, dangerous, or violent activity
- Obscene or offensive language or behavior, including sexual harassment
- Attending clinical or lecture while under the influence of alcohol or drugs
- Selling, distributing, or giving unauthorized drugs or alcohol to students, employees, patients, visitors, etc.
- Theft or removal of any facility's student's, employee's, patient's, or visitor's property without permission
- Tampering with, damaging, or using clinical faculty property without permission

The following website sheds light on the financial impacts of a withdrawal:

<http://registrar.unc.edu/academic-services/withdrawals-cancellations/withdrawal-process/impacts-withdrawal/>

### **Policy on Number of Credits for Program Completion**

Successful completion of each class is required to receive full credit for the program, meet the qualifications of a Pathway Two Program and meet eligibility criteria to sit for the certification exam. Students must earn a total of 3 credits per semester through regular attendance of scheduled didactic days, and through the earning of an adequate number of clinical hours during each semester. Students must complete a total of 6 credits (3 credits in the fall semester for MHCH 765 and 3 credits in the spring semester for MHCH 766) for program completion.

### **Criteria for Successful Completion of Each Segment of the Program**

Please reference the chart below for a description of MHCH 765 and MHCH 766 requirements. Further detail will be provided to accepted students.

<b>Assignment Type</b>	<b>Description</b>	<b>Grade Percentage</b>
Participation	Participants will demonstrate active participation in all aspects of the course.	30%
Weekly Assignments	Each semester, participants will be graded on case study presentations from their experiential notes and one critical review of a relevant journal article.	40%
Semester Projects	Each semester students will be given one project to work on and turn in at the end of the semester.	20%
Examinations	Participants will be given a written exam at the end of each semester	10%

### **Criteria for Graduation and Course Completion**

This two-semester clinical course is structured to provide supervised breastfeeding support and education in the context of clinical lactation services and public health practice. Students will be expected to complete a minimum of 300 hours of supervised clinical experience and 95 hours of didactic lactation education to comply with the requirements of a Pathway Two Program.

Successful completion of all clinical coursework, competencies, and passing grades for both MHCH 765 and 766 are required for graduation from the program. Clinical logs will be kept on file to demonstrate the meeting of the Pathway Two Program guidelines for clinical experience.

Once the student has successfully completed the MRT-TI, the Program Director will give each graduate a letter of verification of completion of the program that may be submitted to the International Board of Lactation Consultant Examiners (IBLCE).

Once the program has been completed and all requirements have been met, individuals will receive a certificate of Continuing Education Units (CEU) from the Friday Center in the amount of 30.0 CEUs.