I. Welcome – Truesdale

II. Subcommittee updates
   a. Climate and Advocacy
      i. Working on resources like scripts, etc for how to talk about racism, current events, other topics; goal of curating/summarizing toolkit resources for faculty/staff; hoping to bring these resources to a faculty meeting to share with everyone; talked about more broadly about the expectation of these dialogues being a department norm and how to foster it
      ii. Where should we put this information for easy access – Sakai, Teams, dept website?
         1. Who is the audience? Faculty only, or for staff/students as well? Suggest all resources be open to all – could have subfolders, but do not restrict
         2. Work with communications subcommittee to make sure everyone is aware of resource availability
   b. Communications
      i. Town Hall will be held for feedback on action plan and equity statement on May 19th, 6:00 PM
   c. Curriculum
      i. Moving away from course; talking with school about school level course plans
      ii. Met with a rep from the Center for Faculty Excellence CF about syllabus audits and building; CFE could do a training/workshop; with an equity lens; will bring that back to see if faculty interested in a workshop this summer
          1. Can we make syllabi audit seem less daunting? Make it an iterative process, easier start – are there resources such as a checklist? Alice will look more into what CFE offers
   d. Diversity
      i. Draft surveys to explore potential pipeline program for summer interns from HBCUs and MSIs; aiming for summer 2022 implementation;
          1. Do students need to be paid? If we feel strongly about a minimum ensured payment then we can build it in; there are pipeline programs that will pay the funding that we can partner with;
          2. Would need to publicize to HBCUs and MSIs
          3. Do we need to send survey to potential interns or just to our faculty?
      ii. Decision – faculty survey this fall see how it goes before planning next steps
   e. Training
i. Plan for tracking faculty training
   1. Monthly qualtrics checklist of DEI opportunities plus category to enter other trainings – send out same day as faculty meeting; then at end of year you have a report, and serves as a way to track faculty trainings and put on nutrition website; Anne will create survey and keep reports
   2. Could use teams for listing surveys - then everyone could add things they come across

ii. Update on orientation trainings this year - the school is developing sessions instead of using groundwater training; topics: racism and social determinants history of Gillings; microaggressions and learning through mistakes; antiracism, language and writing; dismantling racist systems through activism and social justice; would be great to have access to these type trainings for department

III. Action plan review
   a. On teams for edits
   b. Due date for revisions – May 15

IV. Open discussion
   a. Art committee; reviewing for the school and developing recommendations for guidelines for selecting art; for example, some departments have removed chair pictures; our committee might want to review department art and pictures and consider changes.