1. Welcome

2. Subcommittee updates
   - Training
     - Subcommittee recommendations have been put together already and will be sent to committee chairs
   - Advocacy and Climate
     - Updates done by tomorrow for action plan; also have been working on plan for faculty meeting discussions. The next topic will be how to create an inclusive classroom.
     - Getting feedback from students and colleagues on department equity statement – working on changes and hoping to have last revision and final draft tomorrow
   - Diversity
     - Committee has submitted current version of recommendation and action steps and welcomes feedback from other subcommittees; planning to coordinate with other department committees such as advancement and doctoral
     - NUTR collective and other group points reflected in ARCs but specific action steps not fleshed out for everything as it can’t all be done at one time
     - HBCU and other MSI engagement team is also working; currently have a draft document on purpose of that engagement effort; will regroup in January to discuss feedback and additional tools and resources to create for department to use
     - Application fee scholarship; trying to implement something similar to BBSP fee scholarship; MPH is looking into it as well; need to develop criteria for eligibility for fee scholarship; subcommittee will develop draft criteria for committee review, then chairs will send to department chair, final approval likely needed from school
   - Curriculum
     - Working on action plan recommendations
     - Discussing possible elective course for the summer; looking at resources and logistics;
     - Talking about an audit tool people could use for their syllabi and course content; SPH has some resources for it too that they have sent around; good discussion about how far we go and what we require, etc;
     - MPH placements - Molly and Alice met with Amanda; bigger group met to discuss and will continue to meet, focused on having conversations with students of color to see if they were comfortable with placements; making connections with other programs with students in particular locations; ensuring that our students are safe; on community recipient side, will consider educating our students on going into a predominantly community of color; mapping the counties our students and other programs go to, to see if there are counties that get no students/support; some counties that probably could benefit from having extra hands
   - Communication
     - Reviewed and gave feedback on equity statement; working to finalize recommendations;
     - Planning 2 town halls per semester, with themes – suggestions for themes welcome
3. Plans for spring semester

- Equity in teaching discussion at January faculty meeting
  - Several NUTR faculty are in a current training; Carmina will ask if resources can be made available to all faculty

- Further discussion on logistics of potential department course on racism

- Combine subcommittee recommendations into draft action plan

Next meeting – to be scheduled before spring semester starts

Committee Members:
- Kimberly Truesdale, Chairperson
- Dianne Ward, Co-Chair
- Anne Belote, Department Chair’s Representative
- Jonathan Earnest, Student Services Representative
- Alice Ammerman, Chair, Curriculum
- Carmina Valle, Chair, Training
- Ian Carroll, Chair, Communication
- Molly DeMarco, Chair, Climate & Advocacy
- Shu Wen Ng, Chair, Diversity (Faculty, Student, Staff)

Student Representatives: