



1. Welcome
2. Subcommittee updates
 - Training
 - Sent action plan to committee chairs
 - Advocacy and Climate
 - Facilitated faculty meeting discussion on inclusive classrooms
 - Ideas for future faculty meetings welcome – one suggestion, how to hold monthly equity discussions with your research teams
 - Need more members - Anne will ask dept chair about who to add
 - Diversity subcommittee is taking over work on draft equity statement
 - Action item – add equity statement review to next steering committee meeting agenda
 - Diversity
 - Following up on criteria for application fee scholarship
 - HBCU/MSI engagement task team
 - Discussing pipeline issues – how do we get undergrads to learn about nutrition as an option to study; can build on materials already created by Shuwen’s research group
 - Working to identify other faculty in the department who might be interested to get involved
 - Identifying platforms to share on – Anne will ask dept chair about adding a dept youtube site
 - Curriculum
 - Planning new course and navigating how to set it up for fall; course will launch as a special topics course at 600 level so undergrads or grads can take it. Issues to consider:
 - Could the course be modular – shared with another department
 - Do we want a course with undergrads/grads together? Historically those classes have often ended up split later
 - School is planning a required course – committee consensus is we still would want a nutrition specific course
 - Would be good to get student input on number of credit hours; students often look for 3 hour electives, but for some students 3 hours might be too much to fit into schedule
 - How are courses incorporating equity – don’t want to repeat too much
 - Content: MPH-RD students have indicated interest in front line perspective on equity as clinicians; PhD students have indicated interest in history, talking about research and bringing in theories from activists/academics on integrating critical race theory and intersectionality; we could look to school of social work for ideas; Laetitia will share a syllabus and other info she has collected
 - Communication
 - Submitted recommendations; working on town halls

3. Combined action plan timeline

- Kim/Dianne/Anne will combine plans into a draft action plan by next steering committee meeting

Committee Members:

Kimberly Truesdale, Chairperson

Dianne Ward, Co-Chair

Anne Belote, Department Chair's Representative

Jonathan Earnest, Student Services Representative

Alice Ammerman, Chair, Curriculum

Carmina Valle, Chair, Training

Ian Carroll, Chair, Communication

Molly DeMarco, Chair, Climate & Advocacy

Shu Wen Ng, Chair, Diversity (Faculty, Student, Staff)

Student Representatives:

Laetitia Meyrueix