

NUTR IE Full Committee Meeting  
June 5, 2023

Updates from Action Item #10 Working Group

- Presented by Blake Rushing and Ximena Bustamante-Marin
- Action item: to create an auditing tool for faculty to use to assess their syllabi adherence to IE standards
- Progress: The committee has created a Qualtrics form that faculty members can use
- Next step: Create a focus group to test the tool and make refinements as need before sharing with the whole department
- NB: Gillings has created an auditing tool for MPH@UNC courses. It is possible that this auditing tool will supersede the department's self-assessment tool
  - Jessica Vargas ([jessica\\_vargas@unc.edu](mailto:jessica_vargas@unc.edu)) is the person leading this effort for Gillings.

Updates from Action Item #14 Working Group

- Presented by Deb Tate
- Action item: to lower costs for prospective PhD students visiting UNC
  - This has already been addressed by the department's PhD Committee
- The working group then began brainstorming additional ways that the department could aid PhD students:
  - Increase student stipends
  - Help reduce food insecurity among graduate students
    - Solicit donations in the Chapel Hill community – such as at the grocery store or at the Gillings café
    - Host Good Bowls parties in the Nutrition Kitchen where students can help prepare Good Bowls which would then be donated to CJ's Cupboard
      - Students who helped would receive one Good Bowl for themselves
    - The department could consider reinstating the "Z-Tax"
      - Faculty members with students on a training grant would pay the department a small percentage of what the student's stipend would have been
      - This money would go towards student support initiatives
  - Provide a way through which student could purchase grocery staples at wholesale prices and local Grade B produce
  - Begin offering monthly "coffee hours" to provide a safe and supportive environment for underrepresented students
    - Students would decide if they would like faculty members to join or not
- Next steps:
  - Partner with the department's Advancement Committee and the school's Advancement Office to gain a better sense of what fundraising is possible

- Coordinate with department chair about adding student stipends to an upcoming faculty meeting agenda

#### Updates from Action Item #15 Working Group

- Action Item: Create an IE training requirement
  - Gillings has implemented a school-wide training requirement and tracker system
- Suggestions for how to move forward:
  - Host a department-wide training at least once a year to ensure the quality of at least one training each year
  - Require all faculty and staff members to attend the annual IE Symposium

#### Communications Ideas from Student Representative Rob Anderson

- Post policy updates to canvas sites
- Ask faculty to add a quick slide to the beginning of their classes with department announcements
- Have a department member quickly stop by classes to announce policy changes and provide student with a chance to respond
- Post flyers in Gillings Auditorium
- Add quick updates to the department's socials
  - Such as a short 20 second video with a reminder for upcoming due dates
- Hold a mini-symposium once a year that provided administrative resources and guidance