

# **Charge and Responsibilities of the Academic Programs Committee**

UNC Gillings School of Global Public Health

## **General description**

Schoolwide responsibility for academic standards and policies rests with the Academic Programs Committee (APC), which also acts as a liaison between the Gillings School of Global Public Health and the UNC Graduate School and Office of Undergraduate Curricula. The APC is accountable to the dean through the associate dean for academic affairs. The APC promotes teaching quality, reviews and approves proposals for new degree and certificate programs and other major changes to the school's academic programs, and is responsible for ensuring that the school meets or exceeds accreditation standards. The APC meets monthly.

## **Committee leadership and membership**

The associate dean for academic affairs is the chair of the committee. Faculty representatives from each department are selected by the chair of that department in consultation with the associate dean. Faculty representatives should have leadership and decision-making roles related to curriculum in their departments. Up to two student representatives, including at least one graduate degree student, are also members of the committee.

## **Key responsibilities**

- Review and approve (as necessary) new degree programs and curricula changes (see tables below)
- Review and monitor metrics for accreditation, including Council on Education for Public Health (CEPH) accreditation and Southern Association of Colleges and Schools (SACS) accreditation
- Identify resources needed to support teaching and learning in the school
- Monitor and refine the on-line course evaluation system and develop unified summary statistics on teaching and learning
- Review nominations and recommend recipients for the Larsh and McGavran teaching and mentoring awards

## **Communicating the work of the APC**

APC meeting minutes will be posted on the school's website and also distributed to the dean and department chairs. In addition, key activities of the committee and curricular changes that have been reviewed by the committee will be communicated to all faculty members through the Academic Affairs newsletter.