

PERMISSION TO SCHEDULE  
**DOCTORAL ORAL EXAMINATION**

**\*\*This form is due to ESE Student Services at least one week prior to the scheduled exam\*\***

The doctoral dissertation committee for \_\_\_\_\_  
(Student's Name)

approves his/her request to take the following oral examination:

Date, Time, and Location (for any examination): \_\_\_\_\_

**Preliminary Doctoral Oral Examination**

This examination is required to complete the comprehensive examination requirement for the doctoral degree **and serves as the Dissertation Proposal Defense** – Report of Doctoral Committee Composition and Report of Approved Dissertation Project Form (complete entire form) and the *Doctoral Exam Report* Form (PART II) must be signed and returned to ESE Student Services.

**I certify that the student has met the following requirements and is approved to take the preliminary oral exam:**

- Passed their comprehensive written exam
- Completed or in the final semester of completing their research skills requirement (documented on their course planning worksheet)
- Will be registered for a minimum of 3 credits of ENVR 994 during the semester the exam is given
- Submitted a dissertation proposal (with approval of advisor) to their dissertation committee

Occasionally, PhD students complete a **formal minor** or **certificate**. If this is the case, **circle which** and list courses used to satisfy:

**Dissertation Defense/Final Oral Exam**

After passing this exam, the *Doctoral Exam Report* Form (Part III) must be signed and returned to ESE Student Services. Once any requested revisions are complete, the *Doctoral Exam Report* Form (Part IV) is signed. After a successful defense of the dissertation no further enrollments are necessary or permissible and graduation should not be delayed.

**I certify that the student has met the following requirements:**

- Passed their comprehensive written exam
- Completed or in the final semester of completing their research skills requirement (documented on their course planning worksheet)
- Will be registered for a minimum of 3 credits of ENVR 994 during the semester the dissertation defense is given
- Submitted their written dissertation to their dissertation committee

**Additional Notes:**

\_\_\_\_\_  
**Faculty Advisor/Mentor Signature**  
(signs on behalf of the committee for the final oral)

\_\_\_\_\_  
Date

**NOTE:** Residency Requirement must be met to graduate (4 semesters of 9 or more hours, 2 of which must be continuous)