



THE UNIVERSITY  
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at CHAPEL HILL

Vendor Coordinator  
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**ELECTRONIC PAYMENT AUTHORIZATION FOR VENDORS**

For your convenience and benefit, the University of North Carolina at Chapel Hill offers payees the opportunity to receive payments electronically, rather than by check. Your payments will be deposited into the checking or savings account of your choice. In addition to having the money deposited electronically, you will be notified of the deposit either by a paper advise sent via USPS or email. The paper advise or email will provide you with all the information that would normally appear on your check stub. To receive payments electronically, you must complete this form, print it, attach a voided check and return it to the Vendor Coordinator.

**We do ACH payments (not wire transfer).**

Account Holder Name: \_\_\_\_\_

Federal IT (TIN): \_\_\_\_\_

Bank Name: \_\_\_\_\_

Bank Routing Number: \_\_\_\_\_

Account Number: \_\_\_\_\_

Checking       Savings

Remit Address(s) for Applicable Accounts(s): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Email address for payment notification:** \_\_\_\_\_

Authorized Signature \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

**ATTACH VOIDED CHECK**

