

GRADING POLICY FOR EPID 994, 992, 910 and 690

The policy outlined below pertains to the following courses:

- EPID 994 (dissertation research)
- EPID 992 (master's paper)
- EPID 910 (research) and
- EPID 690 (Independent Study)

As a reminder, effective Fall 2015, faculty are no longer able to give temporary grades (i.e., S or IN) for thesis and dissertation research hours (992/994). The Graduate School now requires a grade of **H, P, L or F** for all 992/994 registrants.

The department has adopted the following grading 992/994 guidelines:

- **H-** Should be assigned when the student has surpassed expectations on progress during the semester.
- **P-** Should be assigned when the student has met expectations on progress during the semester.
- **L-** Should be assigned when the student has not met expectations on progress during the semester.
- **F-** Should be assigned when the student has made no progress on expectations during the semester.

A written document of the expectations for the semester must be in place at the beginning of each semester. This written document should list objectives, and perhaps a timeline, for the semester.

In cases of substandard performance, it is imperative that there be a written record delineating expectations and what must be done to meet them in order to avoid a grade of L or F. Students in jeopardy of receiving an L or F grade should be warned in writing half-way through the semester. A specific timeline should also be given to the student.

These guidelines exist to protect not only the student, but the instructor as well. It is only fair that students receive feedback that is unambiguous.

While the IN option is available for students registered for EPID 910 (research) and EPID 690 (Independent Study), the department encourages faculty to use the grading guidelines listed above when assigning grades in these courses as well.

Please contact the Student Service Office if you have questions or need clarification.