

## Withdrawal Process

The University of North Carolina at Chapel Hill does not have an official process for graduate students requesting to withdraw from a program, only from a semester. If the student is currently enrolled in a future term and does not plan to attend, a cancellation can be initiated by the student.

In order for a graduate student to withdraw from their program, the student must submit an email or letter to the Office of Student Affairs - Director of Student Services, indicating that they are planning to leave the program. The Office of Student Affairs will forward this correspondence directly to The Graduate School for processing and retain a copy for electronic records.