



Course Overload Request

Please note that meeting basic criteria does not guarantee a request for credit overload will be granted, as your circumstances are reviewed fully.

There are three ways to qualify for an overload of 19 hours (requests for 20 or 21 hours are rarely granted and typically reserved for seniors who need the hours for graduation or students in truly extenuating circumstances):

- You earned a cumulative GPA of at least 2.500 and previous semester GPA of at least 3.000.
- You require an overload to graduate in the term requested.
- You obtain special permission from a dean.

If granted, credit overloads go into effect day before the first day of classes of the term

Name _____ PID _____

Department _____ Term (semester/year) _____

The above names student requests authorization to course overload for a total of _____

credit hours.

Previous semester GPA: _____

Hours enrolled in previous semester: _____

Cumulative GPA: _____

Explanation for Overload: _____

Student's signature _____ Date _____

Advisor's signature _____ Date _____

Please return this form to the Office of Student Affairs (263 Rosenau) for Dean's signature before the start of the term/semester.

Dean Signature _____ Date _____

Laura Linnan, ScD

Associate Dean for Academic Affairs