



Course Planning Worksheet for the [MSPH](#) degree in the
Department of Environmental Sciences and Engineering for students
 matriculating in Fall 2023

Student Name:	PID:	Cohort:
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Course #	Course name	Credits Taken	Planned Semester	Notes, substitutions, exemptions.*
SPH Core Courses				
SPHG 711	Data Analysis for Public Health (2 cr)		Fall (Year 1)	
SPHG 712	Methods and Measures for Public Health Practice (2 cr)		Fall (Year 1)	
SPHG 713	Understanding Public Health Issues (2 cr)		Fall (Year 1)	
SPHG 721	Conceptualizing Public Health Solutions (2 cr)		Spring (Year 1)	
SPHG 722	Developing, Implementing, and Evaluating Public Health Solutions (4 cr)		Spring (Year 1)	
ESE Required Courses				
ENVR 430 OR ENVR 630	Health Effects of Environmental Agents (3 cr.) OR Systems Biology (3 cr)		Fall (Year 1)	
ENVR 500 OR ENVR 765	Environmental Processes Exposure and Risk Assessment (3 cr) OR Space Time Exposure Mapping and Risk Assessment (3 cr)		Spring (Year 1) OR Fall (Year 2)	
ENVR 981	Practicum (1 cr)**		<i>see Academic Coordinator</i>	
Department Seminar				
ENVR 400	Take 1 credit your first semester.		Fall & Spring	
Requirement completion verified by ENVR 400 instructor/Academic Coordinator:			Date:	
6 credits of “depth of knowledge in discipline” and/or research skills courses; determined by student and Faculty Mentor(400 level or above)				
Coursework (including “depth of knowledge in discipline” and/or research skills courses) approved by Faculty Mentor: Date:				
Electives				
Research				
ENVR 991	Research (≥ 3 cr)			
Master’s Technical Report Preparation				
ENVR 992	Master’s Technical Report (3 cr) <i>Note: Register under your faculty mentor’s section</i>			
Oral Comprehensive Examination Scheduled				
Date verified:				
Total credits required for graduation ≥ 42 credits at 400 level or higher, excluding ENVR 400. 24 credits of formal coursework, 15 credits must be ENVR courses (not including ENVR 400, 991, 994)				
Date verified:				

*Course Exemptions do **not** count towards total credit hours needed for degree. **1 cr = 45 hours in a practice setting; [see handbook](#) for details

IMPORTANT: Students should contact ESEStudentServices@unc.edu to all obtain all needed [Graduate School forms](#) and to ensure they have the correct forms for each stage of defense/exam. Paperwork is typically signed electronically and completed paperwork is submitted by the Academic Coordinator via email to The Graduate School.

Milestones and Typical Timeline
for the **MSPH degree** in the Department of Environmental Sciences and Engineering
matriculating in Fall 2023

Timeline will put students on track for a May graduation date.

Milestones	Semesters in Program
Admission	0
Confirm Faculty Mentor (Name): Meet with your faculty mentor on a regular schedule. Typically, every 2 weeks, but at least every 4 weeks. <i>Bring Faculty Mentor meeting form.</i>	0
Out-of-state students start working to meet NC Residency Requirements	0
NC Residency requirement met (<i>not applicable for international students</i>)	Out-of-state students are encouraged to apply after 365 days in NC
Meet with ESE Academic Coordinator (<i>students encouraged to meet with AC once a semester before registration</i>)	1 -4
Select research topic with Faculty Mentor	1
Course plan – approval of “depth in a discipline” course plan by Faculty Mentor (<i>signature needed, pg. 1</i>) Bring transcripts and course planning worksheet to meeting. Bring the ESE Committee Meeting form . Submit signed course planning worksheet to ESE Student Services after meeting	1-2
Select & meet with Master’s Committee and Faculty Mentor <u>Committee Member Names (provide full names)</u> 1. _____ ENVR Faculty Title: _____ 2. _____ ENVR Faculty Title: _____ 3. _____ ENVR/Outside Faculty Title/Status: _____ <i>NOTE: Refer to the Graduate Handbook for policies about committee composition and the role of Faculty Mentor/chair. Look up Fixed-term Faculty Status here. Notify ESE Student Services of any changes</i>	2
Schedule Committee meetings (<i>student schedules</i>)	2, 3, 4
Complete course work	3 – 4
Complete research	3 - 4
Check Residence Credit Milestone is on track to be completed, if not already completed.	3-4
Write Technical Report (master’s thesis substitute) (December – March) Faculty Mentor approves Technical Report draft to share with committee (by March) After approval by Faculty Mentor, provide to committee > 10 days before Oral Exam	4
Schedule Oral Comprehensive Exam (Final Oral Exam) - includes a defense of technical report (by mid-March; with Faculty Mentor’s agreement). In March, select the date/time for defense. Book the room (include link.) Create a Zoom link. Prepare your Defense announcement (instructions in handbook).	4
Oral Comprehensive Exam (Final Oral Exam) and defense of Technical Report – by April 1 Bring transcripts, course planning worksheet, Graduate School form for signature.	4

<ul style="list-style-type: none"> • <i>Master's Comprehensive Exam or Approved Substitute Report Form</i> (PART III only) • Report of Approved Substitute for a Master's Thesis Form <p>For more information about where to sign these forms, see here</p>	
<p>Revisions to Technical Report; Signatures on Graduate School form (Approved Substitute form signed at this time) (by mid-April);</p> <p>Submit Technical Report to the Carolina Digital Repository (see handbook); See here for Graduation School submission deadlines by semester</p>	4
<p>Apply for graduation; Order Regalia, Check milestones in ConnectCarolina; complete Exam paperwork; complete The Graduate School Exit Survey.</p>	4

**If students need to change their Faculty Mentor, please contact ESE Student Services at: esestudentservices@unc.edu. Please also see our Addressing Students Concerns [guide for students here](#).