

2017-  
2018

# Nutrition Faculty Resource Guide

UNC DEPARTMENT OF NUTRITION  
ROSENAU 245

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## SECTION 1: DEPARTMENTAL INFORMATION

### MISSION STATEMENT

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*Improve and protect the public's health through teaching, research, and practices that foster the best possible nutrition.*

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### CONTACT INFORMATION

#### DEPARTMENT ADDRESS:

Rosenau Hall, Room 245  
135 Dauer Drive, CB# 7461  
Chapel Hill, NC

#### ADMINISTRATIVE STAFF

[Chris Anderson](#) Department Manager [chris\\_anderson@unc.edu](mailto:chris_anderson@unc.edu)

Finance and operations including expenditures, policies and budgets; departmental administration and oversight.

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[Jonathan Earnest](#) Academic Coordinator/Student Services Manager [earnestj@email.unc.edu](mailto:earnestj@email.unc.edu)

Recruitment, admissions, registration, student and faculty support, scholarships/funding, class schedules, alumni data, student listserv administration, all student events.

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[Kristen Sutherland](#) Public Communications Specialist [kristen.sutherland@unc.edu](mailto:kristen.sutherland@unc.edu)

Scheduling and planning for the department chair, website content and updates, communications, management of social media accounts, event planning and promotion, work study supervisor.

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[Amy Frazier](#) Pre-Award Coordinator [amy\\_frazier@unc.edu](mailto:amy_frazier@unc.edu)

Pre-award proposal development, including proposal preparation, budget development, review and proposal processing.

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[Terrie Church](#) Administrative Manager [tchurch@email.unc.edu](mailto:tchurch@email.unc.edu)

Post-award contracts and grants, funding allocation (including state, overhead, trust, foundation and recharge), budgeting and financial analysis.

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[John Barr](#) Accounting Technician [jbarr@unc.edu](mailto:jbarr@unc.edu)

Grant and trust accounts, Sanofi account, travel, and P-card issues.

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[Jon Mozes](#) Business Services Coordinator [jgmozes@email.unc.edu](mailto:jgmozes@email.unc.edu)

Facilities management, event planning and departmental logistics.

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[Janet Scearce](#) Human Resources Consultant [jscarce@email.unc.edu](mailto:jscarce@email.unc.edu)

Appointments, promotion, and tenure, TIM and leave related matters, HR and hiring, benefits.

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[Tom Yates](#) Computer Support Technician [tomyates@unc.edu](mailto:tomyates@unc.edu)

Information Security Liaison. Handles all computer issues including computer hardware and software troubleshooting, computer access control, information security, hardware/software purchases and installation.

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[Tammy Elliott](#) Administrative Support Specialist [tammy\\_elliott@unc.edu](mailto:tammy_elliott@unc.edu)

Accounting, administrative support and contract management for the Practice and Continuing Education (PACE) Division.

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## FACULTY

For a list of faculty and their contact information, please click [here](#).

## DEPARTMENTAL LEADERSHIP & NUTRITION COMMITTEES

The organizational structure of the Department of Nutrition has been revised to most efficiently and effectively advance the mission of the department. Within the committees, and across department leadership, representation across the wide range of nutrition-related disciplines (from cell to society) is critical to our success. Inclusion across faculty ranks, and committee inclusion of members from NRI are also important. Major roles and responsibilities of department leadership and of the committees is briefly described below. Each committee is expected to identify and document the key processes they will employ to accomplish their work.

### DEPARTMENT LEADERSHIP

- **Department Chair: *Elizabeth Mayer-Davis***
  - **Responsibilities:** Lead the department by articulating a vision and plan for ongoing success as a top program in Nutrition nationally, facilitate and promote success of all faculty, staff and students, provide oversight of all department functions, optimize department activities within resource constraints, work to increase resources available to the department to accomplish the mission.
- **Chair's Advisory Committee:** Comprised of the Associate Chairs, Committee Chairs, PACE director and the Department Manager.
  - **Responsibilities:** Communicate clearly both successful strategies and challenges to accomplishing the mission, help to identify solutions to barriers, and facilitate effective department operations.
- **Associate Chair for Research: *Penny Gordon-Larsen***
  - **Responsibilities:** Facilitate interdisciplinary and transdisciplinary research, oversee development and implementation of intellectual affinity groups (goals, structure and processes). Interface with the Advancement Committee regularly. Manage execution of the departmental internal pilot program (review process, tracking outcomes).
- **Associate Chair for Academics: *Melinda Beck***
  - **Responsibilities:** Oversee academic committees (BSPH/MS Committee, MPH/RD Committee, PhD Student Admissions Funding and Progress Committee (ad hoc member) and the Curriculum Committee). Responsible for formal teaching assignments for all department courses. Respond to requests for information regarding department academic programs (e.g., UNC Graduate School, SACS, CEPH) as needed.

### ACADEMIC COMMITTEES

- **BSPH/MS Committee: *Mirek Styblo* (Chair)**
  - **Responsibilities:** Oversee the administration of the BSPH, BSPH/MS dual degree and MS programs including recruitment, admissions, mentor determination. Assist with locating potential funding sources, student awards, and request department resources as needed. Ensure documentation of program requirements are accurately reflected in the degree handbooks (BSPH, BSPH/MS, MS).
  - **Current Members:** Ian Carroll, Rosalind Coleman, Shufa Du, Natalia Krupenko, Stephanie Martin, Jennifer Poti, Carmina Valle; Jonathan Earnest (administrative), Melinda Beck (ex officio).
  - **Administrative Note:** Coordinate with Student Services Manager as needed.
- **MPH/RD Committee: *Amanda Holliday* (Chair) & *Peggy Bentley* (Co-Chair)**
  - **Responsibilities:** Oversee the administration of the MPH and MPH/RD programs including recruitment, admissions, class development, internship site establishment and student placement, student awards, and allocation of designated department resources in operations. Ensure documentation of program requirements are accurately reflected in the degree handbooks.
  - **Current Members:** Beth Jenks, Katie Meyer, Shu Wen Ng, Raz Shaikh, Saroja Voruganti, Heather Wasser; Jonathan Earnest (administrative), Melinda Beck (ex officio)
  - **Administrative Note:** Coordinate with Student Services Manager, and with PACE, as needed.

- **PhD Program Committee (“Doctoral Committee”): Steve Zeisel** (Chair—through February 2018)
  - Responsibilities:
    - **Admissions.** All Nutrition faculty interested in taking a new doctoral student will have direct access to application materials. The Doctoral Committee will establish processes to ensure efficient review of all applications and will facilitate linking competitive applicants with potential mentors. The Committee will facilitate recruitment visits and will ultimately decide upon students to be admitted, coordinated with individual faculty mentors and the department business office.
    - **Funding.** As part of admission decisions, the Doctoral Committee will establish and implement a transparent, equitable system to identify all available student funding sources and will track funding sources for each student to be admitted. Following admission, the Doctoral Committee will monitor funding for students as they progress through the program. Funding sources may include training grants, individual training awards (e.g., F30, F31), faculty grants, or UNC or other scholarships.
    - **Progress.** Ensure each entering PhD student has a “committee of three” including the primary mentor. Review and approve the students’ individual programs of study (submitted in the first Fall of enrollment by the primary mentor/committee of 3) and monitor progress via the Individualized Development Plans (IDPs) submitted annually.
  - Current Members: Linda Adair, Sandra Albrecht, Peggy Bentley, Stephen Hursting, Barry Popkin (through recruitment season), Deborah Tate; Jonathan Earnest (administrative), Melinda Beck (ex officio).
  - Administrative Note: The Associate Chair of Academics will also serve (ex officio). Coordinate with the Student Services Manager as needed. The department administrative team will provide significant support as needed.

➤ **Curriculum Committee: Melinda Beck** (Chair)

The Curriculum Committee has some responsibilities that are specific to the PhD program, as well as department-wide responsibility for courses. The Curriculum Committee will manage several inter-related processes related to doctoral training from a programmatic perspective. The Committee will also oversee all department courses, many of which are taken by students across degree programs. There will be one member of the Curriculum Committee who serves also on the Doctoral Committee to ensure appropriate communication across committees.

- Responsibilities:
  - **Core Competencies:** *To establish and update as needed the core competencies for all Department of Nutrition doctoral students, and to oversee identification of the core courses that cover those competencies (most likely to include NUTR 600, 620, Elements, Doctoral Seminar and others). The idea of a modular, 12 – credit year long course to cover core competencies can be considered (this was an idea from the retreat; 6 credits per semester), or modular formats for selected competencies to complement traditional core courses can be considered.*
  - **Review of Course Content:** *To ensure that competencies are covered in core courses and that other courses are offered as appropriate to student interest and faculty expertise.*
  - **Sample Programs of Study:** *To establish and update as needed 4-6 sample programs of study that reflect disciplinary foci. Disciplinary focus areas can reflect training in laboratory methods to conduct the basic science of nutrition (biochemistry, metabolism), nutrition epidemiology, behavioral or community interventions, policy, and clinical nutrition. Specification of a program of study designed to interface with the ISPP approach to meet requirements to become a registered dietitian can be established (not a formal coordinated PhD/RD program; rather taking advantage of our capacity to offer RD-required courses and supervised field placements). These sample programs of study will serve as a starting point for each student’s own program of study to be established through the mentoring process including the primary mentor and other members of the “committee of three”. It is expected that students and their mentors will typically work from one (or more) sample program of study and will make adjustments to meet individual training needs. Each student’s program of study must be approved by the Doctoral Committee. This process will be in effect for students entering Fall 2017.*
  - **Comprehensive Exam:** *To establish the process, and oversee implementation of the comprehensive examination. There was general consensus at the retreat to consider simplification to have the comprehensive exam cover core material and thus be the same exam for all students, with the subsequent evaluation built in to the proposal defense in a more systematic manner than currently exists across the department. However, this was not resolved*

and will need further discussion. The comprehensive exam should assess the core competencies to be established by the Curriculum Committee. This process will be in effect for students entering Fall 2017.

- ***PhD Degree Handbook:*** *To ensure documentation of PhD program requirements are accurately reflected in the PhD degree handbook.* In addition to the core courses, students will all be required to complete the two courses required by SPH (SGPH 600, EPID 600 or alternative relevant to the student's area of focus) plus one course in biostatistics (BIOS 600 or alternative relevant to the student's area of focus). Students will also take Doctoral Seminar (1 credit) for at least the first two years, and to maintain the cohort experience, likely in all semesters of their program (to be further considered by the Curriculum Committee). Elements of Being a Scientist (NUTR 880) will be taken, generally Fall of the third year. Professional development will be incorporated (possibly in an "advanced doctoral seminar" class, to be further considered by the Curriculum Committee). Students are encouraged (but not required) to take at least one formal minor (e.g., epidemiology, genetics, exercise physiology) or certificate program (e.g., global health, translational medicine). Graduate School requirements for the dissertation will apply.
- ***Cross- Program Coordination:*** *To interface across all degree programs regarding courses taken across the various programs to ensure student needs are met through content and structure of courses.*
- **Current Members:** Linda Adair, Stephen Hursting, Sergey Krupenko, Lindsey Smith Taille, Saroja Voruganti, Dianne Ward; Jonathan Earnest (administrative)
- **Administrative Notes:** It is expected that working groups will be formed to address the overall committee charge with an appropriate division of labor, adding faculty from across disciplinary areas as appropriate as part of the working groups, particularly as relates to establishing PhD program core competencies, reviewing course content for core courses, and establishing the sample programs of study. These working groups will be in communication with the Associate Chair for Research, related to topical affinity groups and facilitation of research within and across working groups.

#### **ADDITIONAL COMMITTEES**

- **Advancement Team: Elizabeth Mayer-Davis (Chair) & Alice Ammerman (Vice-Chair)**
  - **Responsibilities:** Establish and monitor implementation of a strategy for effective, systematic efforts to ensure and supplement sustainable sources of funding to support the vision and mission of the department. This includes identification of key strategies to take best advantage of incentives as a function of the new UNC budgeting model and the School allocation model now under development. As appropriate, work will be coordinated with the School level advancement office.
  - **Current Members:** Kyle Burger, Stephen Hursting, Barry Popkin, Raz Shaikh, Susan Sumner, Dianne Ward, Steve Zeisel; Kristen Sutherland (administrative)
- **Diversity and Inclusion Committee: Kimberly Truesdale (Chair)**
  - **Responsibilities:** Promote diversity throughout the department, facilitate recruitment of a diverse student, faculty, and staff population, ensure a climate of inclusion throughout the department.
  - **Current Members:** Sandra Albrecht, Molly DeMarco, Shufa Du, Temitope Erinosh, Eric Klett, Susan Sumner, Carmina Valle, Diane Ward; Jonathan Earnest (administrative)
- **Faculty Development Team: Elizabeth Mayer-Davis (Chair)**
  - **Responsibilities:** Review and improve department systems to promote faculty success through mentoring and professional development activities within and external to the department (e.g., leadership training, grant writing). Review and add to department resources such as the department pilot program, external review of grant proposals and internal review and editing of grants. Identify and facilitate nominations for faculty awards.
  - **Current Members:** Emma Allot, Alice Ammerman, Kyle Burger, Ian Carroll, Rosalind Coleman, Susan Smith, June Stevens, Stephanie Thomas, Amanda Thompson; Kristen Sutherland (administrative).

## POLICIES AND PROCEDURES

Click [here](#) for a link to our policies and procedures online. Online you will be able to access the following:

- Faculty Focused
  - Adjunct Faculty Appointments
  - Support of Faculty Success with External Funding
  - Annual Review Process and Mentoring
  - APT Policy for Tenure-Track Faculty w/ Voting
  - BBSP Policy
  - Doctoral Student Funding and Support Fund Policy
  - Faculty Performance Norms
  - Faculty Workload Policy
  - Post Tenure Review
  - Promotion Policy for Research Track Faculty
  - Proposal Submissions Policy
  - Tuition Remission Policy
- Student Focused
  - Addressing Student Concerns
  - Doctoral Student 3-Person Advisory Committee Policy (Committee of 3)
  - Individual Development Plan (IDP) Policy

## ADMINISTRATIVE TIPS

**Monitoring Budgets:** For Trust, Grant, and Overhead budgets, Terrie Church and John Barr oversee the balances and will provide quarterly reports (more frequent if requested) to all PI's.

### Grants

- **Pre-Award Process:** Amy Frazier prepares all pre-award items from proposal inception to NOA/signed contract.
- **Post-Award Process:** Terrie Church coordinates all post award items.

**Reimbursements:** John Barr processes all reimbursements including travel.

**Purchasing:** John Barr process all purchasing that requires more than simply an order (PO's, contract purchases etc.). Basic ordering is facilitated by lab/staff personnel.

**Travel:** John Barr processes all travel reimbursements. Travel arrangements (flights and hotels) are coordinated by faculty and their staff.

**Hiring Lab/Research Staff:** All hiring is coordinated by Janet Searce in the Dean's Office. She works exclusively with the Department of Nutrition. Please see the department's policy on the website before hiring Research Track Faculty.

## SAKAI

Sakai is a learning management system (LMS) -- similar to Blackboard or Moodle -- and is the main LMS used by UNC Chapel Hill. The Department of Nutrition uses Sakai in 3 ways:

- ⊙ **Faculty Meetings:** Agendas, minutes, and copies of supplemental materials will be located on Sakai, by meeting date.
- ⊙ **Committees:** Departmental committees each have their own Sakai page. While you are a member of a given committee, you will have access to the committee agendas, minutes, and any additional information necessary for the success of the committee.
- ⊙ **Course Management:** If you are teaching a course, a Sakai shell will automatically be generated for you. It is up to you how much you use the site (from just sending announcements to fully engaging students with the site via quizzes and posting reading materials). It is also up to you (or your TA) to build out your site.

## AFFILIATED CENTERS

### [Nutrition Research Institute \(NRI\)](#) (Kannapolis, NC)

The Nutrition Research Institute is committed to conducting innovative basic and translational science studying how individual differences in requirements and responses to diet affect our individual nutritional needs. We believe that our advances in nutrition science are leading to successes in preventing or mitigating the negative effects of chronic diseases and aging and in improving human development, even prior to conception.

- **Vision:** *Our vision is to use scientific discovery to ensure optimal health through individualized nutrition.*
- **Mission:** *We are leading research in precision nutrition by understanding how genetics and environment affect an individual's requirements for and responses to nutrients.*

### [Carolina Population Center \(CPC\)](#)

The Carolina Population Center is a community of outstanding scholars and professionals associated to:

- create new knowledge about population size, structure, and processes of change
- develop new sources of data to support population research
- evaluate health information systems and explore ways to improve them for better health outcomes
- promote the development and use of innovative methodologies
- build skills and capacity and train the next generation of scholars
- disseminate data and findings to population and health information system professionals, policy-makers, and the public

CPC faculty and students work together on path-breaking research to address these issues in 85 countries and across the United States, as well as locally, in central North Carolina. Based at the University of North Carolina at Chapel Hill, the center is rich in expertise, with 66 active faculty fellows (representing 15 departments in 3 schools or colleges), 54 predoctoral and postdoctoral scholars, and a highly skilled staff.

Presently, CPC faculty fellows are engaged in funded population-related research and health information system evaluation and research on more than 50 projects, most supported by federal agencies such as the National Institutes of Health, the National Science Foundation, the US Public Health Service, and the US Agency for International Development. CPC's research portfolio spans social science and health disciplines and is collaborative and multidisciplinary. The collaborative setting provided by CPC allows discipline-based projects to benefit from expertise in and expanded perspectives from other fields and provides a fertile context for the cross-pollination of ideas across disciplines.

Here are a few examples of pivotal and substantial research projects underway:

- assessing the long-term health status of US adolescents and exploring the causes of their health-related behaviors
- analyzing the effects of family structure and employment dynamics on child outcomes in the US
- examining how health, nutrition, and other factors affect education, work, and wages of Filipino youth
- analyzing individual and household responses to rapid social and economic change in Russia and China
- surveying slum and non-slum areas within cities in Bangladesh to explore intra-urban differences in health and service utilization and guide health planning, policies, and programs

### [Lineberger Comprehensive Cancer Center \(LCCC\)](#)

The UNC Lineberger Comprehensive Cancer Center is a cancer research and treatment center at the University of North Carolina at Chapel Hill. Serving patients at the N.C. Cancer Hospital, UNC Lineberger is the only public comprehensive cancer center in the state of North Carolina. One of the leading cancer centers in the nation, UNC Lineberger Comprehensive Cancer Center is located in Chapel Hill, North Carolina. As one of only 48 National Cancer Institute-designated Comprehensive Cancer Centers, UNC Lineberger was rated as exceptional - the highest category - by the National Cancer Institute. The center brings together some of the most exceptional physicians and scientists in the country to investigate and improve the prevention, early detection and treatment of cancer.

With research that spans the spectrum from the laboratory to the bedside to the community, UNC Lineberger faculty work to understand the causes of cancer at the genetic and environmental levels, to conduct groundbreaking laboratory research, and to translate findings into pioneering and innovative clinical trials.

### [Sheps Center for Health Services Research](#)

The Cecil G. Sheps Center for Health Services Research seeks to improve the health of individuals, families, and populations by understanding the problems, issues and alternatives in the design and delivery of health care services. This is accomplished through an interdisciplinary program of research, consultation, technical assistance and training that focuses on timely and policy-relevant questions concerning the accessibility, adequacy, organization, cost and effectiveness of health care services and the dissemination of this information to policy makers and the general public.

### [Center for Health Promotion and Disease Prevention \(HPDP\)](#)

The UNC Center for Health Promotion and Disease Prevention addresses pressing health problems by collaborating with communities to conduct research, provide training, and translate research findings into policy and practice. The Center seeks to reduce health disparities through an emphasis on community-based participatory research to ensure that the community is involved in every stage of research. The CDC selected HPDP to be one of its first three [Prevention Research Centers](#) in 1985. Now comprised of 26 academic institutions, the PRC program is an interdependent network of community, academic, and public health partners that conduct prevention research and promote practices proven to promote good health.

- Our **vision** is to work in partnership to bring public health research findings to the daily lives of individuals and their communities with a special focus on North Carolina and populations vulnerable to disease.
- Our **mission** is to collaborate with research and community partners to:
  - enhance the ability of public health practitioners, as well as individuals, groups and communities to promote health and prevent disease,
  - identify funding opportunities and support high quality research,
  - conduct, evaluate and disseminate innovative, community-based research, and
  - develop education and training programs to translate research into public health practice.

### **PRACTICE AND CONTINUING EDUCATION ([PACE](#))**

The Practice and Continuing Education (PACE) division has the mission of bridging education with real-world practice in the field of nutrition and dietetics. We support students during their training to become registered dietitians, further the practice of nutrition through providing services within our practice component and provide professional continuing education to current practitioners.

### **FREQUENTLY ASKED QUESTIONS (FAQ)**

- ✓ **What is an ONYEN?** Your ONYEN, or “**O**nly **N**ame **Y**ou’ll **E**ver **N**eed”, is what you will use to log in to almost any UNC system, from email to Connect Carolina (grades) to Sakai (learning management system). For more information, [click here](#).
- ✓ **What is a UNC One Card?** The One Card is a multipurpose card. In addition to being the student’s University identification card, it is also used to get athletic tickets or gain free admission; to access the campus transportation system, recreation center, and Student Health Services; and to check out resources from the library. The card can also be used as a debit card to purchase meals, snacks, books, and school supplies. All on-campus laundry facilities and most vending machines accept the One Card.

All persons applying for a UNC One Card must come to the UNC One Card Office in person and present proper identification for card issuance unless otherwise specified. Please be aware that a card fee may apply. Please choose the appropriate status category from the choices below for more information.

#### **Before a UNC One Card may be issued, all users must:**

1. Present a valid picture ID (Driver’s License, State ID card, Military ID, or Passport)

2. Have been issued a PID ([PID Lookup](#))
3. Be entered into the University's Student or HR Accounting Systems
4. Pay any fees for their One Card

If you are not sure about the status of your paperwork, contact your HR representative, or call the UNC One Card Office to see if you are in the system yet. For more information, [click here](#).

- ✓ **What is a PID?** The Person ID Number (PID) is an identification number assigned to all people with a university relationship, as defined by an official university department. This number is designed to give all persons a universal number (PID or Person ID) that is unique to the University of North Carolina at Chapel Hill. The number is nine digits long and replaces all existing card numbers previously used on campus. The PID is the primary record keeping key for all departments within the university and must be used for all communication. For information on obtaining your PID or other related questions, [click here](#).
- ✓ **Where do i go to learn more about Sakai?** The link to the general Sakai page is [here](#). In order to log in to your own site using your ONYEN, you can click [here](#). Finally, if you need help with Sakai, there are resources to help you learn more, including online tutorials or even one on one sessions. For help, click [here](#) to start.
- ✓ **How do I know where I can park on campus?** Parking on campus can be tricky, luckily we have a parking guru in our department, [Jon Mozes](#), who can help. For more information, you can visit the parking services [website](#). Additionally, if you would like to learn more about taking Chapel Hill Transit (for free) you can click [here](#) for route information.
- ✓ **What is TIM?** The Time Information Management System (TIM) is UNC-Chapel Hill's official time capturing system utilized to track SHRA (formerly called SPA) employee hours for accurate calculation of payment as well as to track leave for accurate reporting records for SHRA and Permanent EHRA (formerly called EPA) employees. Learn more [here](#).

## **SECTION 2: GILLINGS SCHOOL INFORMATION**

### **MISSION & VALUES**

#### **Preamble**

**We are committed to remain the leading *public* school of public health in the United States.**

For more than 75 years the School has been committed to groundbreaking research, exceptional teaching and dedicated service to people across North Carolina, the United States and around the world.

#### **Mission**

**Our mission is to improve public health, promote individual well-being and eliminate health inequities across North Carolina and around the world.**

We bring about sustainable, positive changes in health by providing an outstanding program of collaborative teaching, research and service to:

- Educate the next generation of public health leaders;
- Discover, test, disseminate and implement solutions to health threats and problems;
- Translate research into effective practices and sound policies; and
- Serve North Carolina and beyond through outreach, engagement, education of citizens and health professionals and application of solutions to health threats and problems.

#### **Values**

**Our work is guided by strongly held values.**

- We are committed to diversity and inclusion among our faculty, staff and students.
- We believe that public health is accountable and responsible to communities and should work collaboratively with them.
- We believe that all people should be treated with civility, dignity and respect.
- We are committed to high standards of excellence, professional ethics and personal integrity in all that we do.
- Students are the foundation for the school. We are committed to a student-centered environment that gives students an unsurpassed educational experience with accessible, top-quality faculty and staff.
- Our faculty, staff, alumni and students are known for their leadership and dynamism as problem solvers and their passion and enthusiasm for helping people live healthier lives.
- Our experience tells us that most public health solutions require interdisciplinary inquiry, broad partnerships and public engagement for constructive action.
- At the UNC Gillings School of Global Public Health, we believe we can make a world of difference, and we live that every day.

### **LEADERSHIP**

For detailed information, click [here](#).

### **FACULTY RESOURCES**

For full details, click [here](#).

## DEPARTMENTS

- [BIOSTATISTICS](#)
  - Chair: [Michael R. Kosorok, PhD](#)
  - Assistant to the Chair: [Betsy Seagroves](#)
- [ENVIRONMENTAL SCIENCES AND ENGINEERING](#)
  - Chair: [Barbara Turpin, PhD](#)
  - Assistant to the Chair: [Rhoda Cerny](#)
- [EPIDEMIOLOGY](#)
  - Chair: [Andrew Olshan, PhD](#)
  - Assistant to the Chair: [Chandra Caldwell](#)
- [HEALTH BEHAVIOR](#)
  - Chair: [Kurt M. Ribisl, PhD](#)
  - Assistant to the Chair: [Helena Knego](#)
- [HEALTH POLICY AND MANAGEMENT](#)
  - Chair: [Morris Weinberger, PhD](#)
  - Assistant to the Chair: [Tracey Gollwitzer](#)
- [MATERNAL & CHILD HEALTH](#)
  - Chair: [Carolyn T. Halpern, PhD](#)
  - Assistant to the Chair: [Susan Charamut](#)
- [PUBLIC HEALTH LEADERSHIP](#)
  - Chair: [Anna P. Schenck, PhD, MSPH](#)
  - Assistant to the Chair: [Chantal Donaghy](#)

## RESEARCH AT GILLINGS

Research at UNC Gillings School of Global Public Health is an essential part of its teaching mission.

Virtually all research teams include faculty and students, giving students the opportunity to work on real-world problems in which they can apply the approaches that they have learned in the classroom. Our researchers conduct innovative research that changes public health practice, influences policy and improves the quality of people's lives. The Gillings School is committed to research, innovation, entrepreneurship, and problem solving. Our resources, including the \$50 million Gillings gift, allow the Gillings School to accelerate its response to some of the most pressing public health problems across North Carolina and around the world. [Resources for Gillings Researchers](#)

## OFFICE OF STUDENT AFFAIRS

The Gillings School of Global Public Health's Office of Student Affairs (OSA) provides an array of [services and resources](#) to prospective, admitted and current students. We aim to enhance student development by providing a supportive and safe environment in which students can achieve academic, social and professional success.

We coordinate major schoolwide programs such as orientations, a student activities fair, a career and internship fair, and professional development workshops. OSA works to recruit excellent students; [coordinates diversity outreach programs](#) to expose high school, undergraduate students and professionals to the field of public health; and offers [career services](#) for current students and recent alumni.

Getting involved is easy at the Gillings School. We have more than 20 active [student organizations](#). These organizations focus on global issues, diversity initiatives, community advocacy and healthy lifestyles. Our student organizations sponsor educational, philanthropic and just-plain-fun events including:

- Gillings X, a series of TEDx-like talks by students about global health issues;
- The Gillings Games, a fall mini-Olympics that allow students to get acquainted while exercising together;
- Journal clubs, lectures and tailgating socials, among other events.

We also want to make sure students excel in the classroom. OSA coordinates the [Academic Enrichment Program \(PDF\)](#), which aims to provide quality academic support in a group setting for students experiencing difficulty in entry-level biostatistics and epidemiology courses. We are dedicated to enhancing student development by providing a safe, supportive environment in which students can achieve academic, social and professional success.

For Gillings resources to help students, click [here](#). University support for students can be found on page 13.

## **SECTION 3: UNC CHAPEL HILL RESOURCES**

### **ACADEMIC PERSONNEL**

The Academic Personnel office (under the Office of the Executive Vice Chancellor & Provost) provides management and supervision of the human resources functions that govern the employment of faculty including policy and procedure development and implementation. On behalf of the university, we work with university administrators and managers on recruitment, appointment, training, performance reviews, policy interpretation and development, systems management, grievances, and compensation issues. We are also responsible for supporting the campus promotion and tenure process. Click [here](#) for Faculty Policies, Procedures, & Guidelines.

### **CENTER FOR FACULTY EXCELLENCE**

The Center for Faculty Excellence (CFE), located on the ground floor of Wilson Library, was established in 2008 as the successor to the Center for Teaching and Learning (CTL). Created in 1987 under the leadership of Professor Joel J. Schwartz (political science), the CTL supported the teaching mission of the University by providing faculty and graduate students with programs and services to improve instruction at Carolina. Professor Schwartz served as the CTL's director from its founding until 1993, at which time Professor Lawrence G. Rowan (physics) stepped into the role.

The redesigned CFE serves broader goals than the CTL. As the campus' pan-university faculty development center, the CFE provides holistic support to faculty members in all campus units across the spectrum of their professional responsibilities and activities: teaching, scholarship and research, leadership, and mentoring. The CFE began to make its new mission a reality in 2010 when it added two new coordinator positions – one with responsibility for leadership and the other for research.

Faculty leadership is key to the CFE's success. The position of CFE director has been occupied by Bowman and Gordon Gray Distinguished Term Professor Patrick Conway (economics), James Howard & Hallie McLean Parker Distinguished Professor of Journalism and Mass Communication Ruth Walden (journalism and mass communication), Dan K. Moore Distinguished Professor in Jurisprudence and Ethics Eric Muller (law), and since January 2016, Professor and Director of Medical Student Education Erin Malloy (psychiatry).

Partnerships with other units supporting the teaching mission of the University are also integral to the CFE's success. In particular, collaborations with the teaching and learning division of Information and Technology Services (ITS-TL) and OASIS in the College of Arts and Sciences have enabled the CFE to expand its staffing in important ways. Two current members of the CFE's teaching and learning team are instructional technology consultants with ITS-TL serving as CFE liaisons, and a third is an instructional developer with OASIS serving as a CFE liaison. These partnerships help the CFE offer broader and deeper support to faculty members seeking to make innovative changes to their teaching.

### **NC TRACS (THE NORTH CAROLINA TRANSLATIONAL & CLINICAL SCIENCES INSTITUTE)**

Our mission is to accelerate clinical and translational research from health science to discovery to dissemination to patients and communities. We seek to overcome barriers to translation by improving efficiency, training the research workforce and sharing successful research methods.

We aim to:

- ✓ Expand to support the full spectrum of clinical and translational research
- ✓ Focus on three strategic initiatives: next-generation technologies to transform clinical research and practice, new paradigms and resources to accelerate drug development, and comparative effectiveness research to provide definitive evidence of the benefits and harms of tests and treatments
- ✓ Train, support and motivate the next generation of clinical and translational researchers

Our unique combination of research and training resources supports the full range of clinical and translational research, from basic science to clinical application to policy change, in order to benefit patients across the state and nationally through the CTSA Consortium.

For a high-level overview of our organization and the services we offer, [download our brochure](#).

## **RESOURCES FOR STUDENT SUCCESS**

### **Center for Student Success and Academic Counseling**

CSSAC is dedicated to promoting academic excellence to assist students in achieving their academic goals while enrolled at Carolina. Its constituent programs (Learning Center, Peer Mentoring, Summer Bridge, Men of Color Engagement and Writing Center) provide support for students in developing the skills and strategies needed to achieve academic success. This commitment to student learning supports the university's mission to "teach students at all levels."

### **Counseling and Psychological Services (CAPS)**

At CAPS, we are committed to creating a safe and affirming environment for all individuals, and are committed to supporting all students in need. Walk-in services are available at CAPS Monday-Thursday, from 9-12 and from 1-4, and Friday from 9:30-12 and 1-4.