

Academic affairs

Faculty and Staff meeting

October 3rd, 2012



UNC
GILLINGS SCHOOL OF
GLOBAL PUBLIC HEALTH

Updates

- ❖ The new Appointment, Promotions and Tenure manual has been approved by UNC legal council and can be found on the website at:
- ❖ UNC has adopted the federal definition of a credit hour. (UPM #29)
 - 50 min of faculty instruction plus 2 hours outside class work per 1 credit hour
 - This includes the final exam week

Updates continued

❖ Final Exams for undergraduates (UPM #8)

- Exams are required for all undergraduates
 - If giving a non-traditional exam this needs your chair's approval
 - Dates for final exams are set by the Provost
 - Changes to exam schedule must be approved by Provost)
 - If you are not giving a traditional exam you must still meet with the undergraduate students in your class during the time of the originally scheduled exam to fulfill the contact hours required.

Updates continued

❖ Independent studies for undergraduates

- Course number must be different than that of a special topics course (UPM #4)
 - ✓ **490, 590, 690** Undergraduate/Graduate Special Topics Courses
 - ✓ **493, 593, 693** Undergraduate/Graduate Internships and Practica
 - ✓ **495, 595, 695** Undergraduate/Graduate Research Courses
 - ✓ **496, 596, 696** Undergraduate/Graduate Independent Study/Reading Courses
- ❖ A contract is required between the student and faculty member
 - ❖ It is important to be transparent concerning faculty expectations for student work including deliverables and the number of hours to be devoted to the course of study

New Initiatives

❖ Early Intervention Network

- This network is a partnership between staff, faculty, the SPH Office of Student Affairs and the SPH Associate Dean of Academic Affairs. The partnership is designed to be a **proactive intervention** to assist students and intervene **before situations threatens their success.**



The purposes of this partnership are to:



- ❖ Facilitate student access to services in the School and across the University
- ❖ Improve communication between/among faculty, staff and students
- ❖ Promote a positive, supportive, inclusive and culturally-sensitive atmosphere in the School
- ❖ Provide a forum to communicate and assess student-related issues
- ❖ Develop, revise, refine and communicate problem-solving algorithms to meet the changing needs of the student body

Early Intervention Network

How it works?

- ❖ Notification of a situation in which the student could benefit from the Early Intervention Network should be submitted via an electronic form that will be available on our website.
- ❖ Assistant Dean Sims Evans will review and follow up as deemed appropriate.
- ❖ Even if no action is required, it would be of use to Dean Sims Evans to be aware of possible issues in case she is approached by the student directly in the future.

Upcoming Events

 December 3-4, 2012



Donna J. Petersen, ScD, MHS

Dean, College of Public Health and
Senior Vice President, USF Health
University of Southern Florida

 February 2013

SPH2020 Teaching and Learning Goals

- ❖ **Academic Programs Committee** will once again sponsor:
 - Teaching and Learning Workshops
 - Faculty awards for innovative teaching