

**HBEH 812, Professional Development
Department of Health Behavior
UNC Gillings School of Global Public Health**

Fall 2013

Meeting Time: Fridays, 10:00 am – 12:30 pm
Location: 332 Rosenau Hall

Course Instructor **Jo Anne Earp**
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Course Facilitator **Shyanika W. Rose**
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Course Purpose and Description:

HBEH 812, Professional Development, is designed to offer first- and second-year doctoral students a structured, efficient opportunity to meet some of the professional development competencies articulated in the Doctoral Program Guidelines for the Department of Health Behavior (HBEH). These competencies include:

- Developing information competencies, including knowledge about information resources, skills to conduct a search strategy, and ability to create and maintain a bibliographic database;
- Demonstrating the ability to review and synthesize a body of research literature;
- Developing competencies related to research funding information, including knowledge of, and ability to use, online funding resources and databases;
- Demonstrating the ability to develop a fundable research proposal;
- Demonstrating the ability to communicate research findings and conclusions in a clear and concise manner and at the appropriate level for the intended audience;
- Demonstrating the ability to write manuscripts of publishable quality for peer-reviewed scientific journals;
- Demonstrating the ability to explain complex concepts in public health and health behavior and health education;
- Upholding the highest ethical standards in planning, conducting, and analyzing research involving human subjects.

Professional development occurs continuously over the course of doctoral training. Some of this training occurs in a structured way through coursework (e.g., HBEH 812, Professional Development, HBEH 860, Research Proposal Development) and research and teaching practica, while other professional development opportunities are more informal (e.g., attendance at public lectures/workshops; service on a search committee; delivering a paper at a conference, etc.).

Logistics: Doctoral students register for HBEH 812 in their first Fall semester for a total of 3 credits (**Note: only 1 credit is applied to the 46 required course credits**). During the fall semester, the Department has reserved Fridays from 10:00-12:30 pm for seminar sessions.

Periodic training sessions, workshops, and other requirements are scheduled to enhance engagement with the Department and discipline of health behavior and to increase professional development in the areas of the responsible conduct of research, information literacy competency, and research funding strategies. The schedule is shown below; other professional development workshops and activities are periodically scheduled.

Schedule (2013-14)

| Date | Topic | Requirement | Location | Competency Addressed |
|---|--|---|-------------|---|
| Friday, 8/23 10:30-11:00a 11:00a-12:00p 12:00p-1:00p | UNC Honor System & Code | Complete assigned readings; participate in discussion | 332 Rosenau | Research Ethics |
| | Meet with outgoing Department chair | Attend meeting/welcome with Dr. Jo Anne Earp | 332 Rosenau | Disciplinary & Departmental Engagement |
| | Meet with current Department chair | Attend meeting/welcome with Dr. Leslie Lytle | 332 Rosenau | Disciplinary & Departmental Engagement |
| Friday, 8/30 10:00a-12:00p | Basics of identifying funding sources | Complete workshop offered by Mara West, Graduate Funding Information Center | 332 Rosenau | Information Competency <u>Please Bring laptops</u> |
| Friday, 9/6 10:00-11:00a 11:00a-12:00p | Resources on Campus (Center for Faculty Excellence) Being a research and teaching assistant | Representative from the Center for Faculty Excellence, Donna Bailey Panel of current and former RAs/TAs Christine Agnew-Brune Melissa Crane Catherine Jo TBD | 332 Rosenau | Disciplinary & Departmental Engagement |
| Friday, 9/13 10:00a-12:00p | Information sources available through HSL and other UNC libraries; search strategies; bibliographic databases etc. | Complete workshop offered by Mellanye Lackey Health Sciences Library ¹ | 332 Rosenau | Information Competency <u>Please Bring laptops</u> |
| Friday, 9/20 10:00-11:30a 11:30-12:15p | Reviewing articles for Journals Writing groups/writing resources | Review materials and attend workshop offered by Dr. Allan Steckler Writing Center | 332 Rosenau | Disciplinary Engagement/ Info & Communications Competencies |
| Friday, 9/27 10:00a-11:00a 11:00a-12:00p | Nuts and Bolts of Writing/Publishing Abstracts and Journal Articles | Liana Richardson, PhD Assistant Professor Sociology Noel Brewer, PhD | 332 Rosenau | Disciplinary Engagement/ Communications Competency |
| Friday, 10/4 | OPEN SESSION | | | |
| Friday, 10/11 10-11am 11-12pm | Presentations and Posters Cohort Advising | Kurt Ribisl, PhD Cohort Advising with Doctoral Program Director Susan Ennett | 332 Rosenau | Communications Competency Disciplinary & Departmental Engagement |

| Date | Topic | Requirement | Location | Competency Addressed |
|---|---|--|-------------|--|
| Friday, 10/18 | FALL BREAK | NO CLASS SCHEDULED | | |
| Friday, 10/25 | OPEN SESSION | | | |
| Friday, 11/1 10:00a-12:00p | Responsible conduct of research; regulating research; balance of harms and benefits; informed consent; justice in research | Gail Henderson, PhD, Professor and Chair, Department of Social Medicine, UNC School of Medicine | 332 Rosenau | Research Ethics |
| Friday, Nov. 8 10:00a-12:00p | Doctoral Student Panel (What to do in your first year, preparing for conferences, helpful tips etc.) | Doctoral Student Panel Melissa Cox Marissa Hall Marta Mulawa Andre Brown | 332 Rosenau | Disciplinary & Developmental/ Communication Competencies |
| Friday, Nov. 15 | OPEN SESSION | OPEN SESSION | | |
| Friday, Nov. 22 10:00a-11:00a 11:00a-12:00p | Career Settings | Stephanie Baker, PhD UNCG Chris Rini, PhD UNC Clare Barrington, PhD UNC John Rose, PhD Battelle Memorial Institute Chris Ringwalt, PhD UNC Anh Tran, PhD Duke | 332 Rosenau | Preparing for the Job Market |
| Friday, Nov. 29 | THANKSGIVING | NO CLASS SCHEDULED | | |
| Before oral comprehensive exam | Attend Department colloquia or SPH seminars | Years 1 and 2: Attend at least 3 colloquia or seminars per semester for the first two years ^{1,2} | Var. | Disciplinary & Departmental Engagement |
| Before oral comprehensive exam | Present research | Year 1 or 2: Present research, either at conference or in Department ¹ | TBD | Disciplinary & Departmental Engagement |
| In Year One | Ethics http://research.unc.edu/offices/human-research-ethics/researchers/training/index.htm | Year 1: Complete CITI On-Line Course and register in UNC Research Ethics Training Database ³ | Var. | Research Ethics |
| In First Semester | Ethics https://apps.research.unc.edu/coi-training/ | Year 1 (first semester): Complete the Conflict of Interest Training ⁴ | Var. | Research Ethics |
| TBD | IRB Application | Prepare IRB application for dissertation research & other independent research as needed ⁵ | | |

¹Email verification of completion to the Director of the Doctoral Program, Susan Ennett- sennett@email.unc.edu

²Schedule to be distributed each semester and posted through the department listserv, on the HB website, and on the Doctoral Student Sakai site

³Give printed copy of certification certificate to the Director of the Doctoral Program, Susan Ennett- sennett@email.unc.edu

⁴Email the Director of the Doctoral Program, Susan Ennett- sennett@email.unc.edu, upon completion

⁵Student completes the application with guidance from the faculty advisor who must sign the application